



2016 Budget

April 21, 2016



Executive Summary

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy.

Our Core Values are:

- Balance
- Respect
- Fairness
- Integrity
- Accountability
- Service/Serving

Council's Guiding Principles are:

1. Balance the rural character of the County with regional vitality, orderly growth, and diversified economic opportunities.
2. Promote environmental stewardship and conservation of natural resources.
3. Foster innovation and research to improve the community.
4. Seek collaborative approaches for effective service delivery and quality of life improvement.
5. Achieve operating cost reductions and operations stability over time to provide affordable services to residents.

Based on this vision, values and guiding principles, the County of St. Paul Council set the strategic direction for 2016 and have presented that in the 2016 Strategic Plan. From this plan, Administration has been working on the operational and capital budget for 2016.



Main highlights of the 2016 budget include:

Salaries – Council determined that there would be no cost of living for staff or Council in 2016.

Taxation and Requisitions – We have experienced an increase in the requisition for the MD Foundation in the amount of \$5,084. The School Requisition has increased \$295,802. These requisitions are taxed for with separate Mill Rates and the money is then forwarded to the MD Foundation and the Government of Alberta respectively.

Assessment has seen growth of 7% in 2015. We had an increase in Linear assessment of 5%. Additionally, we had significant increase of approximately 9% in Residential assessment – 4.2% due to new construction and the balance attributed to changes in market values. Based on requirements of the 2015 Capital and Operational Budget Council has approved increases to the Municipal Mill rate as follows:

- 7.9% decrease to the Residential Municipal Mill Rate
- 0% increase to the Farmland Municipal Mill Rate
- 0% increase to the Non-Residential Municipal Mill Rate

Overall tax revenue has increased in this budget by \$1,165,547 over taxes achieved last year.

Administration – The budget for Administration has increased again this year. Council has approved the hiring of a Finance Technician. This position will reallocate workload in the finance area and provide for positive succession planning. The County did not apply to host a Municipal Intern for 2016. As of the end of April 2016 all of our assessment services will be contract services as our last in-house assessor will retire. Contracted services in Administration has increased due to a change in IT services that will better meet the current and future needs of the County.



The Administration Budget also shows capital expenditures including upgrades to the HVAC system at the Administration Office. Additionally, there is land purchase expenditures that are required in order to allow for the upgrade of the Ashmont lagoon.

Fire – The 2015 fire budget included the purchase of a new Rapid Response Truck for St. Paul at an estimated cost of \$183,000. Only the chassis of this truck was purchased in 2015, so there is \$131,000 included in the 2016 budget as the St. Paul Fire Department expects to take delivery of the truck in May 2016. The fire budget also contemplates an increase in percentage of shared costs for the Elk Point Fire Department based on the number of calls that are in the County vs. in the Town.

Health Services – The expense that is required in this budget is for the Dr. Recruitment in St. Paul of \$10,000. We have also included a \$10,000 contribution to the Elk Point Medical Professional Recruitment.

Public Works –We have 15 miles of road building budgeted in 2016, along with \$2,800,000 of oiling/paving budgeted. The County will continue to use cold mix as well as traditional methods of mixing oil on the road. Council passed policy in early 2015 regarding how residents will receive dust controls. This policy specifies the use of MG30 as an alternative to oil and will reduce the cost of dust control significantly. Council is also looking to reduce the short term loan that was taken out in 2014 for the overlay of Murphy Road (\$5,000,000) by the amount of industry contributions in 2016. The amount they will pay off in 2016 will be approximately \$ 985,000.

Water – This budget contemplates the continuation of the Water for Life Project in Ashmont/Lottie Lake. In 2012 the County installed a Water Transmission Line from Ashmont to Lottie Lake. While the engineering for a new Water Treatment Plant was completed and the project tendered out in 2013, the bids came in higher than anticipated and the Province did not provide concrete evidence that they would provide further funding. This caused County Council to reconsider the options



again. In 2014 Council spent a significant amount of time reviewing options for bringing water to Ashmont/Lottie Lake. The options reviewed included a connection to Spedden – which is a connection to the Highway 28/63 Water Commission that brings water from Edmonton to the region, or a connection to the St. Paul Water Treatment Plant. In November 2014, Council determined that the best alternative was to pursue a connection to Spedden as this was the lowest capital cost. The 2015 budget contemplated the building of this line, however due to the change in Provincial government, the approval to proceed with the waterline from Spedden to Ashmont was delayed to a point that we lost the window for construction in 2015. This budget includes the capital cost of this connection as well as anticipated provincial funding for the project. The project is expected to cost \$5,850,565. It also contemplates debenture borrowing for the 9.35% of the project that is not funded by Water for Life Grants. This borrowing is expected to be approximately \$963,200 to be paid over 30 years. At the time of the construction of the water line to Ashmont, Council has budgeted to upgrade the truck fill station in Ashmont.

Operationally, Council has not budgeted an increase in the per cubic meter charge for water in 2016 as updates that were anticipated did not happen as expected. However, residents should expect increases in water rates at the completion of the project. The County fully intends to move to a full cost recovery model as per our Water Policy.

Sewer – In 2013, the County did a study of the Ashmont Lagoon. The study showed that the lagoon is nearing capacity. Based on these findings the County did further analysis and work in 2014 including expenses for desludging the lagoon, a geotechnical study of the area, a water receiving study, topographical survey, and installation of a flow meter that will inform us as to the quantities of waste going into the lagoon. In 2015 the County submitted a Building Canada Grant application for the expansion of the lagoon and a waste water transfer station that is a joint venture with the County of Two Hills. The County was successful in obtaining this grant. This budget includes capital expenses to complete the lagoon expansion and



waste water transfer station. The project is expected to cost approximately 5,150,000. Of this the County has budgeted to debenture \$1,541,668 to fund this project. The debenture will be paid off over a period of 20 years.

Recreation – We are budgeting to complete the upgrade to the power at Westcove for some of their camping spots.

Additionally, there is an increase of \$5,000 each to the recreation contribution the County provides to both the Town of St. Paul and the Town of Elk Point. The County's recreation agreement with the Town of St. Paul expires at the end of 2016, so Council will work with the Town to review renewal of an agreement for the next number of years.

Other capital items in the budget include: 2 floating piers at our parks and 3 floating piers at some of the lake subdivisions; playground at Floatingstone Park; and expansion of the Lac Bellevue park.

Library/Culture – Council approved a small increase to library funding as per the County Library Board budget. In total the County will provide \$118,955 in funding to the Library Boards as well as an additional \$31,272 to the Northern Lights Library System.

Budget Surplus – Council has tried to keep mill rates stable for all taxpayers and have not increased mill rates for any assessment class of taxpayer. Due to the timing of when assessment is completed for any given year, there is a significant unknown as to what to expect for assessment values for the future year. Industry is being hit hard by lower commodity prices and the downturn in the economy. There have been reductions in market value of properties since the July 1, 2015 last valuation date for assessment. With all of these factors and other unknown factors, Council has determined to set their budget showing \$900,248 surplus. This surplus will be transferred to reserves to help off-set what we expect to be reductions in assessment in the 2016 year (for taxation in 2017).



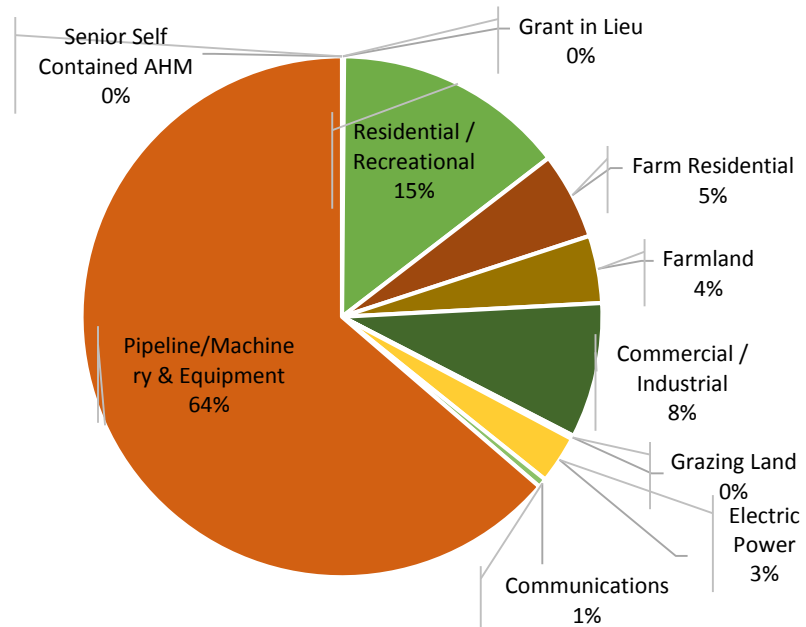
Grants – Provincial/Federal Grants the County expects to receive in 2016 include:

<p>\$ 2,371,961 Municipal Sustainability Initiative - Capital</p> <ul style="list-style-type: none">• PW Capital Equipment• Roads	<p>\$117,936 Municipal Sustainability Initiative - Operating</p> <ul style="list-style-type: none">• Libraries• Community Halls• Ag Societies	<p>\$ 323,694 Federal Gas Tax</p> <ul style="list-style-type: none">• Road Projects
	<p>\$3,433,332 SCF/Building Canada</p> <ul style="list-style-type: none">• Ashmont Lagoon Expansion• Wastewater Transfer Station	<p>\$4,798,064 Water For Life</p> <ul style="list-style-type: none">• Ashmont/Lottie Lake Project - supply of water
	<p>\$ 78,000 Alberta Community Partnership</p> <ul style="list-style-type: none">• Regional OHS• Municipal Contribution cost shared (Town of Elk Point, St. Paul, Summer Village of Horseshoe Bay and County)	<p>\$ 180,000 Alberta Community Partnership</p> <ul style="list-style-type: none">• Elk Point Salt Shed• Municipal Contribution cost shared between County of St. Paul and Town of Elk Point
<p>\$ 168,360 Agricultural Services Grant</p> <ul style="list-style-type: none">• Agricultural Services Programs	<p>\$ 204,577 FCSS Grant</p> <ul style="list-style-type: none">• FCSS Programs	<p>\$ 58,977 Adult Learning Grant</p> <ul style="list-style-type: none">• Transferred to Elk Point Learning

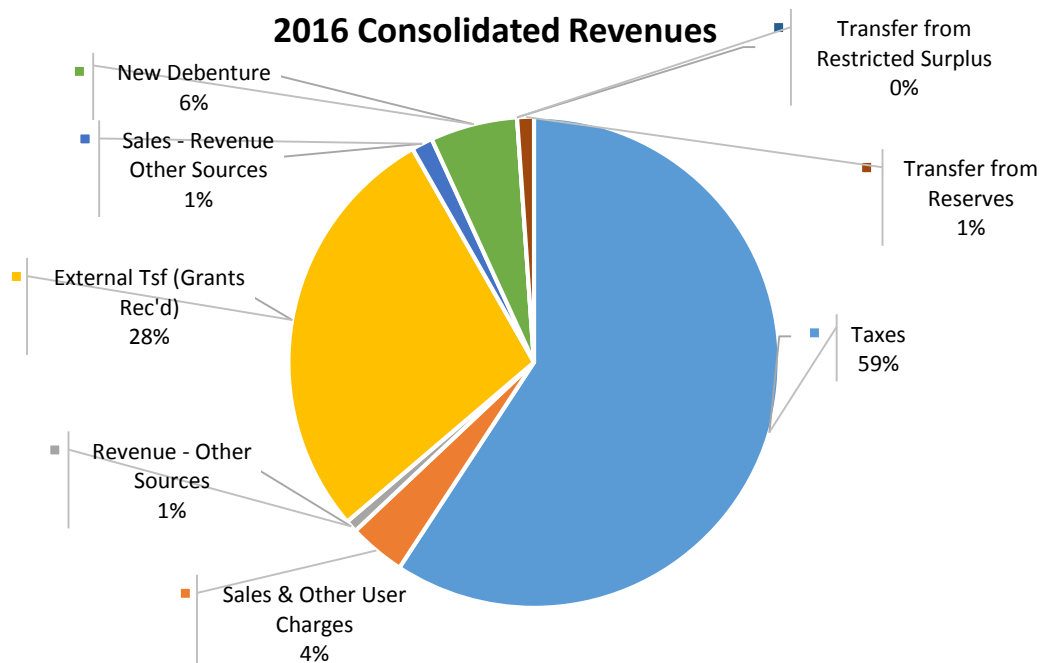


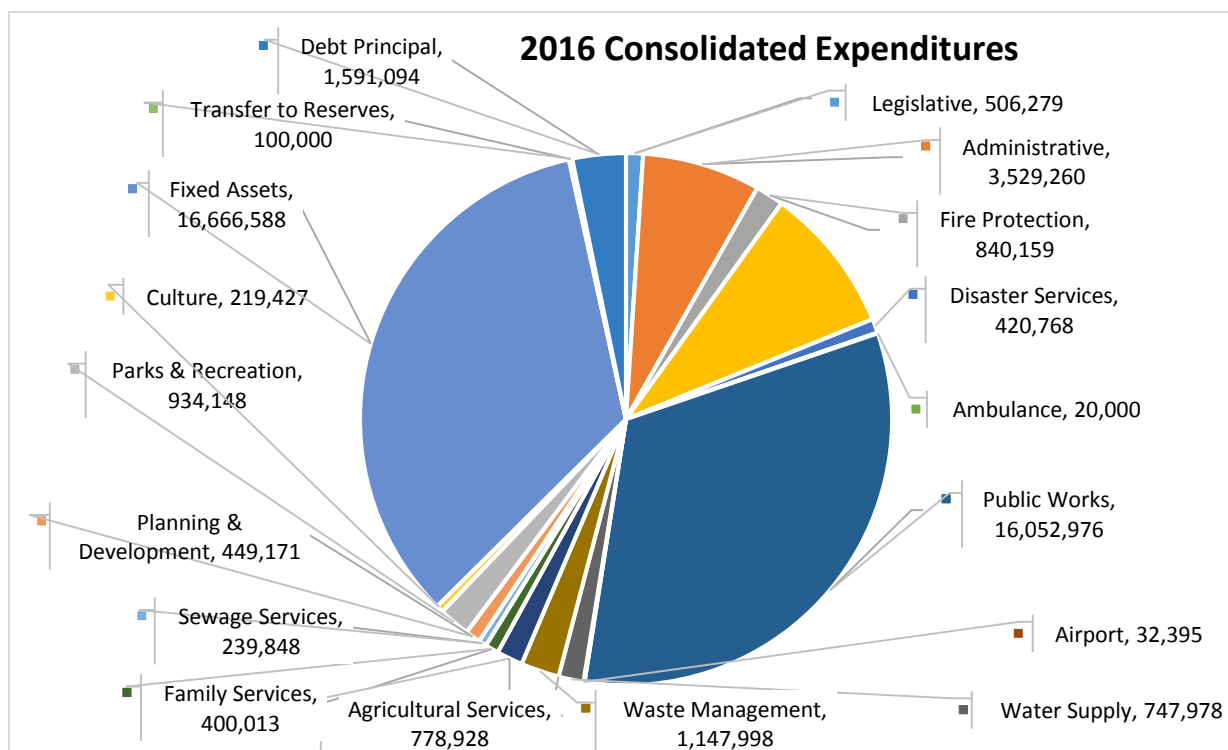
Consolidated Financial Charts

2016 PROPERTY TAX BREAKDOWN



2016 Consolidated Revenues





In conclusion, I would like to thank all the Managers and staff for their assistance with the budget preparation. And a special thank you to Darlene Smereka for her assistance with the new budget software development and training.

Respectfully Submitted

Sheila Kitz, CLGM

Chief Administrative Officer



Summary

2016 Municipal Budget				
	2016 Budget		2015 Budget	
	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>
Operating:				
Taxes	26,870,334	4,372,511	24,503,515	4,079,352
Legislative	-	506,279	-	500,357
Administrative	640,576	3,661,261	866,812	3,473,431
Fire Protection	159,314	800,559	208,391	677,691
Protective Services	267,890	420,768	89,374	134,114
Health Services	-	20,000	55,000	65,000
Transportation	4,086,790	15,965,476	4,591,818	14,484,445
Airport	-	32,395	-	32,400
Water	5,119,818	747,978	5,453,187	469,750
Sewer	3,646,032	238,636	56,250	196,392
Environmental Health	192,997	1,127,998	182,850	1,027,086
FCSS	318,870	400,014	174,981	247,602
ASB	189,021	778,928	187,459	718,244
Planning & Development	186,574	449,171	270,750	453,660
Recreation	336,097	934,148	331,097	900,424
Culture (Library)	74,889	219,427	74,768	208,802
Capital Expenditures		16,136,588		12,473,734
Other:				
Back Out of Amortization		- 4,744,408		- 3,824,071
Funding from Restricted Surplus (Murphy Rd)	550,000		1,250,000	
Funding from Reserves (Debt Reduction)			850,000	
Funding from Reserves (Atco/Richland)			254,694	
Funding from MR Reserves for Mallaig Playground			50,000	
Debenture Principal Payments		1,091,093		1,269,257
Debenture Principal Prepayment (Murphy Rd)		985,000	-	2,485,000
Debenture - Water for Life	963,200		930,814	
Debenture - Lagoon/Building Canada	1,541,668			
			-	
Transfer Gravel Levy to Reserve		100,000		200,000
		-		
	45,144,070	44,243,822	40,381,760	40,272,670
	900,248		109,090	
Operating and Capital Revenues	42,089,202		37,046,252	
Debenture and Funding from Restricted Surplus	3,054,868		3,335,508	
Operations Expenditures		26,031,141		24,044,679
Debenture Repayment		2,076,093		3,754,257
Capital Expenditures		16,136,588		12,473,734
Total	45,144,070	44,243,822	40,381,760	40,272,670
Surplus/(Deficit)	900,248		109,090	



Taxes

This budget is for the revenue projected from taxes and tax related revenue derived from penalties, costs, and return on investments. The expenses included in this department are for requisitions for the School Tax as well as Senior's Housing. There are no salaries reported in this department. Staffing for the taxation department is reported in Administration.

County of St. Paul No.19					
Taxes					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Taxes	20,764,234	21,167,102	25,530,885	24,364,051	26,696,463
Other Revenue/Own Sources	236,302	139,000	180,186	139,427	173,671
External TSF (Grants Rec'd)	188	0	180	0	200
Revenue - Other Sources	0	0	0	0	0
Total Revenue	21,000,725	21,306,102	25,711,251	24,503,478	26,870,334
Expenditures:					
Other Transfers	3,912,726	3,912,726	3,124,497	4,079,352	4,372,511
Total Expenditures	3,912,726	3,912,726	3,124,497	4,079,352	4,372,511
Net Operating	17,087,999	17,393,376	22,586,753	20,424,126	22,497,823
Total Taxation Budget	17,087,999	17,393,376	22,586,753	20,424,126	22,497,823



Council

The Council is the legislative function of the municipality and represents the residents of the County of St. Paul.

Council's role is to set policy and objectives for the County. Council also annually sets the Strategic priorities for the municipal staff. This section provides for the direct operating costs of council as well as the various committee members.

Key 2015 Accomplishments

- 11 new policies approved, 14 policies updated
- Dealt with 8 Rezoning Bylaws
- 36 Bylaws passed
- Council continued to hold joint meetings

Budget Highlights

No highlights for 2016



2016 Council Priorities

Goal	Objective
Host Annual Meeting – in Ashmont	To be held in May 2016
Acquire Muni-Corr Siding in Mallaig	
Continue joint meetings with both Town of St. Paul and Town of Elk Point	
Renew scholarships for the St. Paul Regional Education Division <ul style="list-style-type: none">- 2 scholarships at \$1,000 for students who have high marks, community involvement, and volunteerism for students entering fulltime studies.- 2 scholarships at \$1,000 for students entering a trade	
Council Policy Issues for 2016:	Policy issues identified during Strategic Planning
<ul style="list-style-type: none">• Salt Management Plan	
<ul style="list-style-type: none">• Procurement Policy	
<ul style="list-style-type: none">• Employee Code of Ethics - update	
<ul style="list-style-type: none">• Council Code of Ethics per new MGA	
<ul style="list-style-type: none">• Public Participation – per new MGA	
<ul style="list-style-type: none">• Emergency Livestock Trailer Policy	
<ul style="list-style-type: none">• Off Highway Vehicle Bylaw	
Council Bylaw Issues for 2016:	
<ul style="list-style-type: none">• Off Highway Vehicle Bylaw update	
<ul style="list-style-type: none">• Review and rescind outdated Bylaws	



County of St. Paul No.19					
Legislative					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Expenditures:					
Elect Off-Per Diem-Regular	95,732	116,000	89,524	98,770	99,273
Elect Off-Per Diem-Supervision	182,682	183,228	156,960	188,495	188,352
Elect Off-Per Diem-Convention	58,334	58,500	50,280	60,178	60,994
Elect Off-Taxable Mileage	3,269	5,325	2,653	5,323	3,390
Benefit-Dental	7,254	7,871	5,934	7,485	6,012
Benefit-CPP	10,379	9,999	8,947	10,708	10,700
Benefit-WCB	2,662	2,000	2,047	2,747	4,675
Benefit-Blue Cross	7,485	7,283	6,165	7,720	11,738
Benefit-Life Insurance	1,851	2,119	1,439	1,912	1,946
Benefit-EAP	449	526	280	466	348
Benefit-HSP	2,479	3,500	1,000	2,557	3,501
Benefit-AD&D			111		150
Total Salaries & Wages	372,576	396,351	325,340	386,361	391,079
Non-Taxable Mileage	35,152	38,500	32,996	37,000	34,300
Travel Expense-Subsistence	46,972	41,500	49,866	47,997	49,800
Memberships/Registration	28,601	27,500	26,753	29,003	31,100
Total Expenditures	483,301	503,851	434,955	500,361	506,279
Net Operating	483,301	503,851	434,955	500,361	506,279
Legislative Surplus (Deficit)	483,301	503,851	434,955	500,361	506,279



Administration

Administration is responsible for providing a high level of administrative support to Council and its committees as well as the executive Leadership team. This section is responsible for corporate administration; processing, coordinating and managing Council and Committee business; assessment services; conducting elections and census' and managing corporate records.

Key 2015 Accomplishments

- Continued work on Asset Management Project
- Effective Teams and Leadership training for staff
- Applied for various grants - successful , Building Canada Grant - Ashmont lagoon expansion and waste water transfer station,
- Organization Review conducted by Nichols Applied Management - results available on the County's website. Included an Employee Engagement Survey and information regarding succession planning.



2016 Priority Departmental Initiatives

Goal
Continue work on an asset management project to determine life of assets within municipality
Host a Municipal Finance Intern under Municipal Affairs pilot program.
Continue adding vehicles onto the automated vehicle locating (GIS)
Consider purchase/lease of a new plotter
Communications Plan: <ul style="list-style-type: none">• Ongoing Review of County Webpage• Implement Social Media options for Communication• Continue use of radio spots for positive communication and events• Continue Newspaper County Page 8• Make GIS available to the public – (need more robust high-speed access 1st)• Newsletter sent with tax notices (incl. transfer station/landfill info)
Consider citizen self-serve software from Bellamy
Implement cash receipts toolkit from Bellamy
Work with new IT providers to implement new service, identify IT strategies, ensure able to meet Business Continuity Plan for the REMP
Succession Planning – team building, leadership training, knowledge transfer
Team building events for staff – 2 events per year
Explore Employee Attraction and Retention Strategies: <ul style="list-style-type: none">• Participation in Job Fairs – start in high school• Continuation of team building events• Team and Leadership training• Affordable housing – for new employees moving to the area• Better background checks of new hires• 360 reviews for Management Team
HVAC update for Administration Building (east side)



County of St. Paul No.19					
Administration					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget					
Revenue:					
Sales & Other User Charges	25,393	23,000	20,043	24,204	21,000
Other Revenue/Own Sources	134,863	110,438	64,903	101,939	48,076
External TSF (Grants Rec'd)	466,242	411,509	210,556	187,820	124,680
Revenue - Other Sources	567,565	570,000	512,283	552,865	446,820
Total Revenue	1,194,063	1,114,947	807,785	866,828	640,576
Expenditures:					
Salaries & Wages	1,568,747	1,579,178	15,795,787	1,591,268	1,575,012
Contracted & General Services	1,135,677	1,194,804	1,046,998	1,396,335	1,300,694
Other Transaction, Discounts & Utilities	9,775	10,000	18,152	10,008	10,008
Materials, Goods, Supplies	19,521	20,000	18,358	20,004	20,004
External TSF (Grants PD)	122,767	150,000	52,933	120,996	155,179
Bank, Interest, Other	192,837	171,342	206,302	155,000	411,102
	159,516	183,486	192,379	179,842	189,262
Total Expenditures	3,208,840	3,308,810	3,114,709	3,473,453	3,661,261
Net Operating	-2,014,778	-2,193,863	-2,306,924	-2,606,625	-3,020,685
FA - Eng Structures		341,250			
FA - Buildings			26,250	25,000	58,500
FA - Land			2,266		199,000
Total Fixed Assets	0	341,250	28,516	25,000	257,500
Debt Principal Payments	229,897	92,358	201,053	201,054	208,952
Total Admin Budget	-2,244,675	-2,627,471	-2,536,493	-2,832,679	-3,487,137
Reverse Amortization	34,586	16,000	0	35,000	54,324
Administration Surplus(Deficit)	-2,210,089	-2,611,471	-2,536,493	-2,797,679	-3,432,813
Capital Purchases		Funded by:	Grant	Debenture	Operation
HVAC - Main Office East	58,500				58,500
Land Purchase - Ashmont Lagoon	145,000				145,000
Land Purchase - Ashmont setback	54,000				54,000
	257,500				
		17			



2016 Budget Highlights

Provincial Grants includes Adult Learning (Elk Point), Municipal Intern

Consulting Fees included for Asset Management, Leadership/Effective Teams Training,

Budget includes Principal/Interest expense for loan for Wellness Centre

Increase in Information Systems as per new IT contract

Assessment Services Contract increase due to retirement of in-house assessor

HVAC upgrade at Administration Building

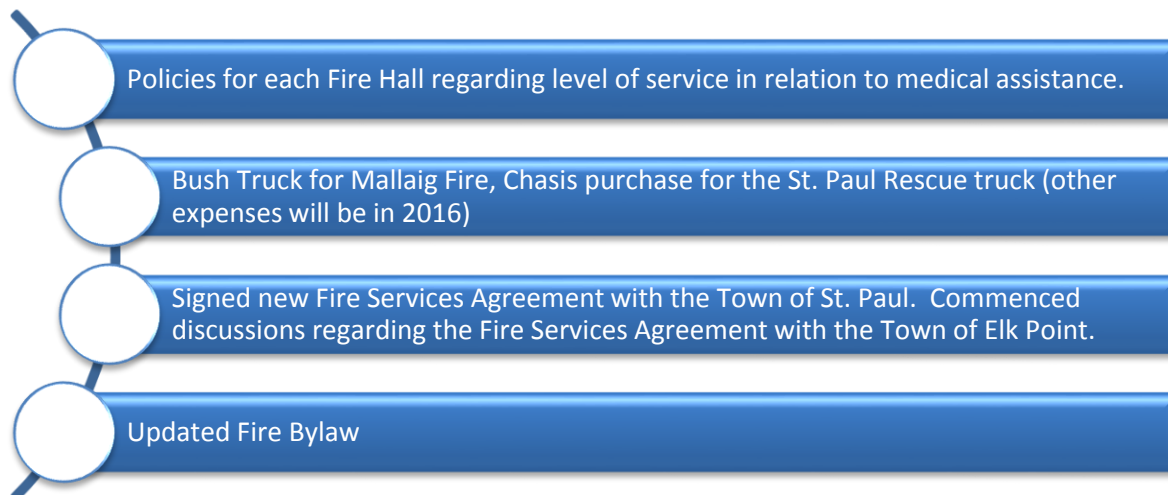
Land Purchase for Ashmont lagoon expansion



Fire Protection

The Protective Services- Fire section is responsible for providing service for the County of St. Paul that includes fire suppression, rescue, fire prevention and investigation. There are four volunteer fire departments in the County. The St. Paul Fire Department has 35 members, 2 -rescue vans equipped with Jaws of Life, APSS rescue kit, 1 pumper truck, 1 rapid response truck and 1 water truck. Ashmont Fire Department has 10 members, 1 pumper truck, 1 rapid response truck, 1 side-by-side with trailer, and 1 equipment van. Mallaig Fire Department has 30 members, 1 pumper truck, 1 rapid response truck and 1 water truck. The Elk Point Fire Department has 25 members, 1 pumper truck, 1 rescue van, 1 water truck, 1 rapid response truck, 1 side-by-side with trailer and 1 boat for water rescue.

2015 Key Accomplishments





2016 Priority Departmental Initiatives

Goal
Review Fire Agreements with the Town of Elk Point
Updating of equipment for all Fire Departments
New Fire Equipment: <ul style="list-style-type: none">• Rapid Response Truck for St. Paul – started in 2015 – will be in service in 2016• Hydraulic Ram – Ashmont Fire• Bumper/Winch – for Mallaig Fire’s bush truck• Old Rescue Truck from St. Paul transferred to Ashmont
Quality Management Plan update – inspection of commercial buildings

Budget Highlights

Rapid Response Truck for St. Paul - carryover from 2015

Update of Equipment for Fire department



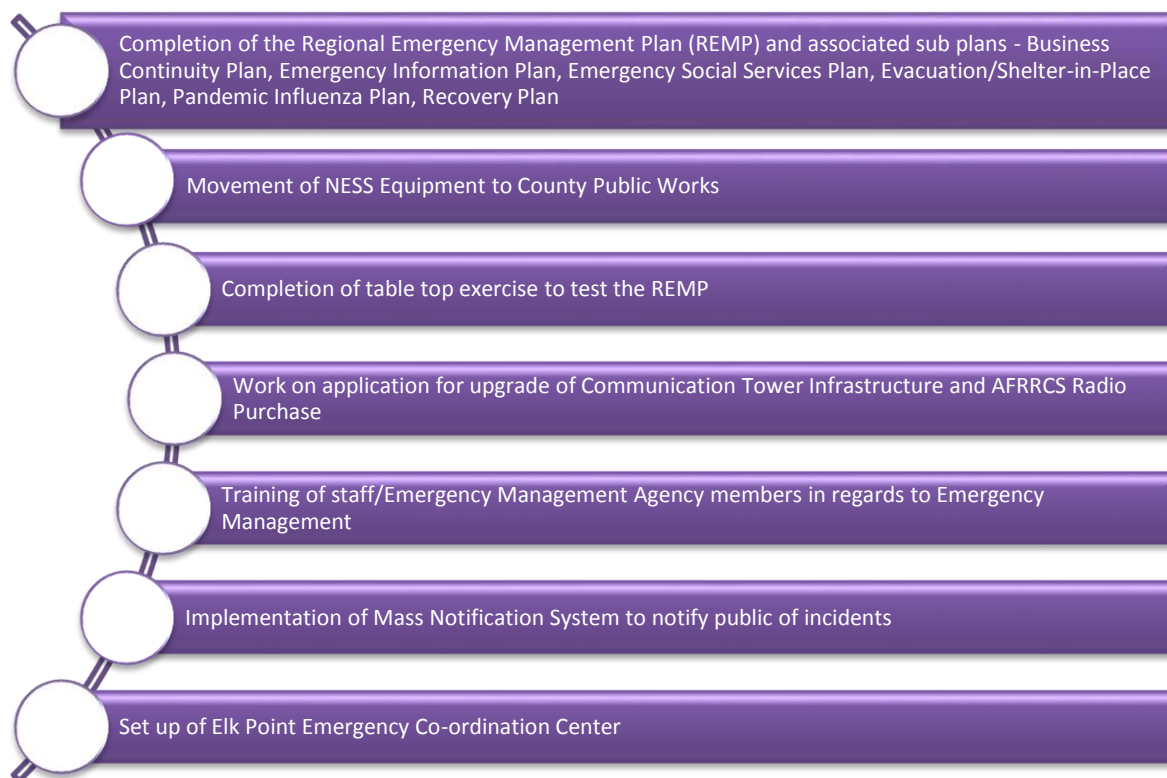
County of St. Paul No.19					
Fire					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	82,638	65,000	125,818	65,002	103,300
External TSF (Grants Rec'd)	2,920	3,000	95,888	143,391	56,014
Revenue - Other Sources	100	0	0	0	0
Other Transfers	0	0	0	0	0
Total Revenue	85,658	68,000	221,706	208,393	159,314
Expenditures:					
Contracted & General Services	121,104	92,000	109,495	98,164	109,538
Utilities	24,298	20,000	16,358	19,992	15,800
Materials, Goods, Supplies	157,294	148,000	96,335	120,200	131,904
External TSF (Grants PD)	232,741	268,250	253,491	234,000	316,592
Bank, Interest, Other	207,982	195,268	229,543	205,316	226,725
Total Expenditures	743,419	723,518	705,222	677,672	800,559
Net Operating	-657,761	-655,518	-483,516	-469,279	-641,245
FA-Buildings	0	380,000	0	0	0
FA-Machinery & Equipment	0	0	26,750	28,000	0
FA-Vehicles	0	0	139,339	263,000	161,200
FA-Land Improvements	0	25,000	0	0	0
Total Fixed Assets	0	405,000	166,089	291,000	161,200
Debt Principal Payments	109,223	109,223	113,175	113,175	117,269
Total Fire Budget	-766,984	-1,169,741	-762,780	-873,454	-919,714
Reverse Amortization	133,861	120,000	159,526	134,000	159,504
Fire Surplus (Deficit)	-523,900	-1,049,741	-302,047	-739,454	-760,210
Capital Purchases:		Funded by:	Grant	Debenture	Opr/Other
Mallaig Bumper Winch	7,200				7,200
Ashmont Rapid Attack (SPF)	13,000				13,000
Hydraulic Ram	10,000				10,000
St. Paul Rapid Attack	131,000	County Op			77,902
(Completion of 2015 Unit)		CIP C/F			2,598
		FCC AgriSpirit			20,000
		Lakeland Fire			7,500
		TSP Cont			10,000
		TSP Rescue 2			13,000
	161,200				



Emergency Management Services

This budget is for funding of the Emergency Management Plan. In 2014 the County was successful in obtaining a Regional Collaboration Grant for the development of a Regional Emergency Management Plan for the Region. The funding was for the development of the plan and one year of staffing of a Regional Director of Emergency Management. This funding ended in September 2015. The County will continue to have a percentage of the costs of the Director after the plan is complete. As well each year the Region will exercise the plan and work on implementing the strategies identified in the Hazard Risk Vulnerability Assessment.

2015 Key Accomplishments





2016 Priority Departmental Initiatives

Goal
Continue work on the Regional Emergency Management training
Exercise the Emergency Management Plan through use of SIM Cell Realistic Exercise
Look for larger Emergency Coordination Centre for St. Paul
Apply for ACP Grant for Communication Tower Infrastructure upgrades and AFRRCS Radio Purchase
Continue to work on implementation and public education of the Mass Notification system
Consider back-up generator for Elk Point ECC
Administrative Support position to support Emergency Management and Occupational Health and Safety
Work on County's Business Continuity Plan
Ensure all stakeholders are kept up to date on REMP and sub plans
Director of Emergency management to re-locate to County Office – County to take over administration for this program

Budget Highlights

County took over Administration of the Emergency Management Program - DEM office relocated to the County

Staffing increase for Administrative person for Emergency Management/Occupational Health and Safety



County of St. Paul No.19					
Emergency Management & OHS					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Expenditures:					
Other Revenue/Own Sources	0	0	0	0	0
External TSF (Grants Rec'd)	65,626	0	89,374	89,376	267,890
Revenue - Other Sources	0	0	0	0	0
Total Revenue	65,626	0	89,374	89,376	267,890
Expenditures:					
Salaries & Wages	0	0	0	0	198,668
Contracted & General Services	32,246	0	5,984	14,909	43,100
Other Transaction, Discounts &	0	0	0	0	0
Utilities	0	0	0	0	0
Materials, Goods, Supplies	200	0	4,400	13,640	179,000
External TSF (Grants PD)	33,379	0	122,518	105,564	0
Bank, Interest, Other	0	0	0	0	0
Total Expenditures	65,826	0	132,902	134,113	420,768
Net Operating	-200	0	-43,528	-44,737	-152,878
EM & OHS Surplus (Deficit)	-200	0	-43,528	-44,737	-152,878



Health Services

This budget includes expenses for the Dr. Recruitment Committee in St. Paul of \$10,000. It also includes expenses for Staff recruitment for the Elk Point Health Centre of \$10,000

County of St. Paul No.19					
Health Services					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	62,026	55,000	15,693	54,996	0
Total Revenue	62,026	55,000	15,693	54,996	0
Expenditures:					
Contracted & General Services	76	0	0	0	0
Materials, Goods, Supplies	62,026	55,000	15,693	54,996	0
External TSF (Grants PD)	1,137	0	1,890	10,000	20,000
Total Expenditures	63,239	55,000	17,583	64,996	20,000
Net Operating	-1,213	0	-1,890	-10,000	-20,000
Ambulance Surplus (Deficit)	-1,213	0	-1,890	-10,000	-20,000



Public Works

The County of St. Paul Public Works provides direction and assistance in the planning and execution of major capital projects while ensuring a financial plan is in place to fund required infrastructure upgrades needed to accommodate growth and long-term sustainability of municipal infrastructure.

Public Works is also responsible for the repair and maintenance of 2,029 km of roadways in accordance with the Traffic Safety Act, Transportation Association of Canada, Provincial Legislation and County of St. Paul standards.

Key 2015 Accomplishments





2016 Priority Departmental Initiatives

Goal
Continue to work with gravel pit owners/operators for compliance with Gravel Levy Bylaw
Discussion with Alberta Transportation regarding Secondary Highway 867
Explore Salt Shed Facility near Elk Point – pursue ACP Grant for the same
Replace overhead doors at PW shop (14 doors X \$4500/door)
Provide training opportunities for staff (succession planning, retention)
Implement Regional Safety Program (County, Town of St. Paul, Town of Elk Point, SV of Horseshoe Bay) <ul style="list-style-type: none">- Courses for Management and Staff as determined by the Joint Workplace Health and Safety Committee- Implement Safety Management Systems for all four municipalities- Regional Safety orientation videos- Implementation of an Injury Case Management Plan- Development of a Regional Safety Committee- Regional Safety Manual – County specific portions- Update safety first aid for County staff- Offer Leadership for Safety Excellence Courses- Explore Partnership Grant for Regional OHS- Clerical position shared with Regional Emergency Management and OHS- On-line Material Safety Data Sheets- Provide Safety incentives/recognition awards- Motivational speaker- Appropriate funds for PPE- Maintain Certificate of Recognition (external audit in 2016)



2016 New Equipment & Capital Purchases (from Strategic Plan)

- Trailer – 7000 lb Axles	\$ 10,000
- Field Press	\$ 20,000
- Pressure Washer	\$ 10,000
- Silt Curtain	\$ 10,000
- Survey Equipment	\$ 54,000
- Western Star w/Gravel Box (2)	\$389,000
- Western Star w/box & plow pkg	\$277,000
- Single Axle 4X4 w/Sander	\$252,000
- 2 – 1 tons	\$ 94,000
- 2 – ½ tons	\$ 74,000
- Hydraulic Deck	\$ 25,000
- Truck for Community Connector	\$ 38,000



2016 Road & Bridge Construction					
Division 1					
BF6575	Heinsburg - Frog Creek				1BF06575
	Northern Valley Rd	3 miles	S 4,5,6-56-5-W4M	TR560	1C161
	Enbridge Rd	2 miles	W 27,34-55-5-W4M	RR53	1C162
Division 2					
	Moose Hills Slide	.5 mile	Thru 33-57-6-W4M	TR574	2C123
	North NK Rd	1.5 miles	W 6,7-58-7-W4M	RR80	2C161
	Chubey Rd	1 mile	S 28-55-6-W4M	TR554	2C162
Division 3					
	Millar Rd	.5 mile	W 18-57-7-W4M	RR80	3C161
Division 4					
	Looy Rd	2 miles	S 13,14-58-11-W4M	TR582	4C161
Division 5					
	Berlinguette	1 mile	W 3-59-10-W4M	RR103	5C161
	Owlseye Rd	.5 mile	Thru 4-59-10-W4M		5C152
	Ashmont Lagoon Rd				5C162
Division 6					
	Garner Rd	3.5 miles	S 4,5-61-11W4M	TR610	6C151
BF72562					6BF72562
	Total Miles: 15.5				



County of St. Paul No.19					
Public Works					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	1,989,003	662,000	578,917	1,114,596	976,967
Other Revenue/Own Sources	25,701	0	0	0	0
External TSF (Grants Rec'd)	7,425,822	4,844,487	3,320,735	3,272,197	2,988,323
Revenue - Other Sources	6,853	100,000	199,131	205,004	121,500
Total Revenue	9,447,378	5,606,487	4,098,783	4,591,797	4,086,790
Expenditures:					
Salaries & Wages	4,162,606	4,199,310	4,320,906	4,289,240	4,493,679
Contracted & General Services	1,019,905	737,147	1,834,219	1,110,294	2,412,024
Utilities	87,929	80,000	84,809	84,999	85,000
Materials, Goods, Supplies	5,386,336	4,331,513	4,315,371	5,305,590	4,064,997
External TSF (Grants PD)	18,000	14,000	15,000	25,309	425,000
Bank, Interest, Other	4,432,520	3,451,043	4,292,216	3,669,023	4,484,776
Total Expenditures	15,107,297	12,813,013	14,862,521	14,484,455	15,965,476
Net Operating	-5,659,919	-7,206,526	-10,763,738	-9,892,658	-11,878,686
FA - Engineering Structures	0	8,235,494	1,805,099	2,224,750	2,842,373
FA-Buildings	0	316,861	0	0	63,000
FA-Machinery & Equipment	0	1,561,690	2,219,904	1,648,000	104,000
FA-Vehicles	0	663,000	614,442	619,106	1,149,000
FA-Work in Progress	0	0	51,207	-53,122	0
Fixed Assets	0	10,777,045	4,690,652	4,438,734	4,158,373
Debt Principal Payments	2,261,436	2,103,750	3,434,595	949,025	1,152,601
Total PW Budget	-7,921,355	-20,087,321	-18,888,985	-15,280,417	-17,189,660
Murphy Road Debenture	5,000,000	5,000,000			
Reverse Amortization	3,848,717	3,400,000	4,163,303	3,400,000	4,164,000
Transfer Gravel Levy to Reserve					-100,000
PW Surplus (Deficit)	-4,072,638	-11,687,321	-14,725,682	-11,880,417	-13,125,660
Capital Purchases:					
		Funded by:	Grant	Debenture	Operations
Building - OH Doors	63,000				63,000
Equipment:					
Trailer - 7000 lb Axles	10,000				10,000
Field Press	20,000				20,000
Pressure Washer	10,000				10,000
Silt Curtain	10,000				10,000
Survey Equipment	54,000				54,000
Vehicles:					
Western Star w/Gravel Box	194,500	MSI	194,500		0
Western Star w/Gravel Box	194,500	MSI	194,500		0
Western Star w/Box & Plow Pkg	277,000	MSI	277,000		0
Single Axle 4X4 w/Sander	252,000	MSI	252,000		0
2 x 1 Tons	94,000				94,000
2 x 1/2 Tons	74,000				74,000
Hydraulic Deck for 2009	25,000				25,000
Truck for FCSS Summer Use	38,000				38,000
Roads/Bridges	2,842,373	MSI FGT	1,584,000 323,345		935,028
	4,158,373				



Budget Highlights

Capital Equipment Purchase - Trailer, Field Press, Pressure Washer, Silt Curtain, Survey Equipment, Gravel Trucks (2), Plow Truck, Sander

Capital Vehicle Purchase -1 Tons (2), 1/2 Tons (2), Hydraulic Deck, Truck for Community Connector Trailer

15 miles of road construction,

Oiling Budget -\$2,800,000

Paydown of debt on Murphy Road loan \$985,000



Airport

The County of St. Paul funds 50% of realized deficits for both the Town of St. Paul and Town of Elk Point Airports.

County of St. Paul No.19					
Airport					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Expenditures:					
Contracted & General Services	1,606	1,000	1,121	1,896	1,895
External TSF (Grants PD)	47,095	42,750	25,058	30,500	30,500
Total Expenditures	48,701	43,750	26,179	32,396	32,395
Net Operating	-48,701	-43,750	-26,179	-32,396	-32,395
Airport Surplus (Deficit)	-48,701	-43,750	-26,179	-32,396	-32,395



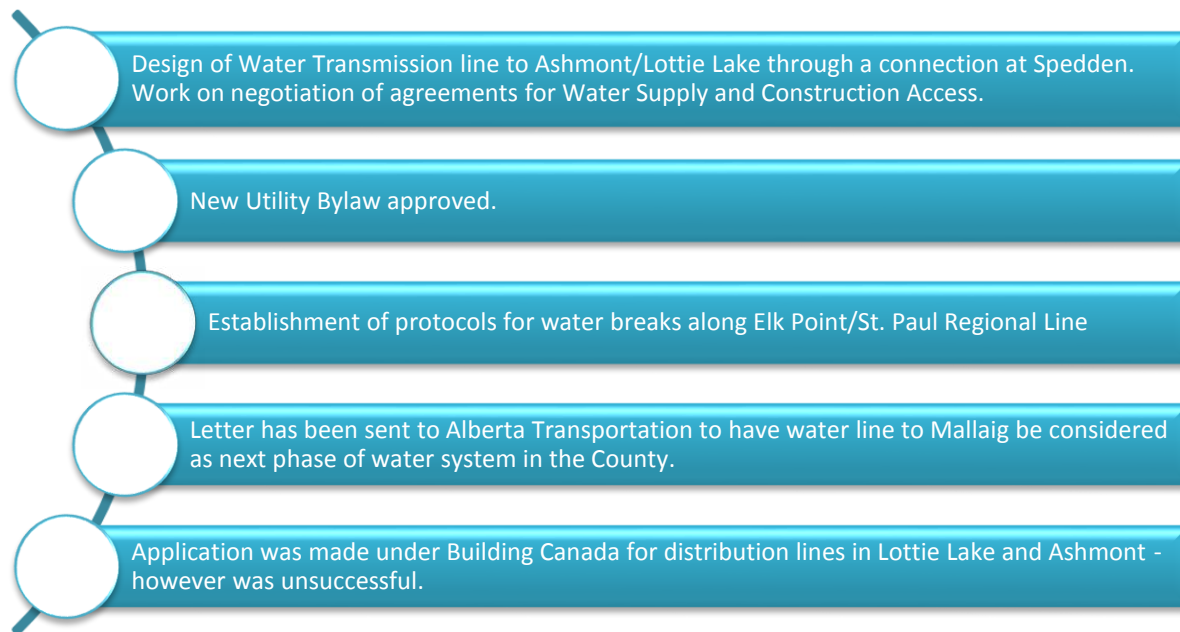
Water

The County of St. Paul owns and operates two water treatment plants within the Hamlets of Mallaig & Ashmont. Currently the Ashmont water treatment plant provides water to the Hamlet of Lottie Lake.

This budget reflects the anticipated capital project to bring water from Spedden – a connection to the Highway 28/63 Water Commission – to Ashmont. This is a scope change under the original Water for Life Project that was initially approved to upgrade the Ashmont Water Treatment Plant. In 2013 it was determined that this option was too expensive and not in Alberta Transportation’s vision for the Water for Life Strategy. In November of 2014, Council determined that they would pursue the option of a connection to Spedden as that was shown to be the lowest capital cost as opposed to the other option of accessing water from the Town of St. Paul’s water treatment plant. This budget included the expected capital expense along with 90% grant funding for the project, as well as debenture funding for the unfunded portion.



Key 2015 Accomplishments/Highlights



2016 Priority Departmental Initiatives

Goal
Complete Water Transmission line from Spedden to Ashmont which will service the communities of Ashmont and Lottie Lake. Complete necessary agreements to for construction access and water supply for this system.
Upgrade the truck fill at Ashmont
Proceed on Phase 2 of providing water to Mallaig if approved by the Province
Explore new funding opportunities under new Provincial/Federal governments for upgrading of water distribution systems in Lottie Lake and Ashmont. Consider local improvement tax as an option to replace water distribution lines if necessary.
Explore sleeving of lines in Ashmont as option to extend life of distribution lines.
Explore truck fill in Elk Point through the application for ACP grant.
Determine strategy for upgrade/change of water service in Riverview after consultation with residents and Salt Plant



County of St. Paul No.19					
Water					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	144,670	218,750	124,766	117,996	117,200
External TSF (Grants Rec'd)	46,917	100,000	440,994	5,335,187	5,002,618
Total Revenue	191,587	318,750	565,760	5,453,183	5,119,818
Expenditures:					
Salaries & Wages	166,227	119,178	101,843	98,245	78,900
Contracted & General Services	145,487	199,450	73,615	161,217	148,827
Other Transaction, Discounts & Utilities	9,361	0	597	1,000	500
Materials, Goods, Supplies	36,080	34,700	31,464	38,501	30,800
External TSF (Grants PD)	39,823	56,000	52,891	55,301	52,300
Bank, Interest, Other	25,311	8,000	14,188	12,888	290,625
	130,600	103,180	130,303	102,606	146,026
Total Expenditures	552,890	520,508	404,901	469,758	747,978
Net Operating	-361,303	-201,758	160,859	4,983,425	4,371,840
FA-Eng Structures	0	36,000	26,121	6,916,000	5,915,565
FA-Machinery & Equipment	0	0	0	0	45,000
FA-Work in Progress	0	0	440,994	0	0
Total Fixed Assets	0	36,000	467,115	6,916,000	5,960,565
Debt Principal Payments	5,709	16,766	6,000	6,003	15,886
Total Water Budget	-367,012	-254,524	-312,256	-1,938,578	-1,604,611
Water for Life Debenture	0	0	0	930,814	963,200
Reverse Amortization	123,712	96,000	123,711	96,000	124,000
Water Budget Surplus	-237,591	-158,524	-188,545	-911,764	-517,411
Capital Purchases		Funded by:	Grant	Debenture	Operation
Regional Line - Scope 1/2	5,850,565		4,799,408	930,814	120,343
Mall - Diesel Pump w/Generator	45,000				45,000
Ashmont Truck Fill	65,000				65,000
	<u>5,960,565</u>				



Budget Highlights

Water for Life Project for Supply of Water to Ashmont/Lottie Lake.

Fund non-grantable portion of the Water for Life Project through debenture

Upgraded Truck Fill at Ashmont.

Pump upgrade in Mallaig



Sewer

The County of St. Paul currently supplies Sewer Service to the Hamlets of Ashmont and Mallaig. A lagoon is also located at Whitney Lake.

The 2016 budget allows for the upgrade of the Ashmont lagoon expansion and development of a waste water transfer station in the Lac Sante area that is a joint project with the County of Two Hills. This project is being completed as the County was successful in obtaining a grant under the Small Communities portion of the Building Canada Grant.

Key 2015 Accomplishments

- Successful application for Ashmont lagoon expansion and waste water transfer station under the Small Communities Fund of the Building Canada Grant.
- Completed Joint Feasibility Study for a Lagoon in the Lac Sante area. This was a joint project with the County of Two Hills.
- Expansion of Ashmont Sewer System - 3 lots in Ashmont



2016 Priority Departmental Initiatives

Goal
Complete lagoon upgrade at Ashmont as per the Building Canada Grant
Build a Joint waste water transfer station – location to be determined – as per the Building Canada Grant

Budget Highlights

Construct upgraded lagoon at Ashmont as per the Building Canada Grant

Construct a waste water transfer station as per the Building Canada Grant

Fund non-grantable portion of the above projects by debenture



County of St. Paul No.19					
Sewer					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	36,553	52,000	61,187	50,991	37,700
External TSF (Grants Rec'd)	29,750	35,000	14,560	5,256	3,608,332
Total Revenue	66,303	87,000	75,747	56,247	3,646,032
Expenditures:					
Salaries & Wages	55,925	39,728	56,928	61,237	52,296
Contracted & General Services	308,886	361,950	64,715	69,744	121,736
Utilities	14,302	13,500	13,374	15,996	13,400
Materials, Goods, Supplies	7,586	7,225	8,517	12,384	11,400
Bank, Interest, Other	37,104	35,000	39,737	36,996	39,804
Total Expenditures	423,803	457,403	183,271	196,357	238,636
Net Operating	-357,499	-370,403	-107,524	-140,110	3,407,396



Environmental Health

Environmental Health is responsible for Waste Management through the operation of six municipal transfer stations and numerous waste bin sites throughout the municipality.

The County of St. Paul also contributes towards the costs of transfer stations operated by the Towns of Elk Point and St. Paul.

Waste from municipal transfer stations is hauled to the Evergreen Regional Waste Management Services Commission Regional Site, of which the County of St. Paul is a member.

Key 2015 Accomplishments

- Purchased additional bins for increasing residential bin rentals
- Received new frontload waste truck
- Deferred need for dry waste pit in Mallaig following survey by engineer
- Work on determining proper location for bins at Poirier Development



2016 Priority Departmental Initiatives

Goal
Waste storage site for Poirier Development
Purchase of frontload bins
Plan for Roll Off Truck replacement in 2017 or 2018

Budget Highlights

Complete waste site at Poirier Development

Replace and purchase bins for rent



County of St. Paul No.19					
Environmental Services					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	178,910	189,500	186,879	171,988	181,597
External TSF (Grants Rec'd)	10,848	10,500	34,785	10,850	11,400
Total Revenue	189,758	200,000	221,664	182,838	192,997
Expenditures:					
Salaries & Wages	394,415	375,216	417,933	411,144	419,712
Contracted & General Services	340,754	312,500	324,312	281,261	369,294
Materials, Goods, Supplies	112,094	115,000	99,990	115,000	109,992
External TSF (Grants PD)	140,541	110,000	118,429	135,000	139,996
Bank, Interest, Other	87,473	87,000	83,984	84,694	89,004
Total Expenditures:	1,075,276	999,716	1,044,648	1,027,099	1,127,998
Net Operating	-885,519	-799,716	-822,984	-844,261	-935,001
FA - Machinery & Equipment	0	31,000	29,012	10,000	40,000
FA - Vehicles	0	0	278,282	300,000	0
FA - Land Improvement	0	40,000	0	30,000	10,000
Fixed Assets	0	71,000	307,294	340,000	50,000
Total Environmental Budget	-885,519	-870,716	-1,130,278	-1,184,261	-985,001
Reverse Amortization	87,473	87,000	88,984	86,694	89,004
Environmental Budget Surplus	-798,045	-783,716	-1,041,294	-1,097,567	-895,997
Capital Purchases:		Funded by:	Grant	Debenture	Operation
Waste Bins	40,000				40,000
Bin Compound - Poirier	10,000				10,000
	50,000				



Family & Community Support Services

Family and Community Support Services (FCSS) is a unique 80/20 funding partnership between the Government of Alberta and the municipality. The FCSS program receives its mandate from the Family and Community Support Services Act and Regulations.

The Regulation sets out the service requirements that a municipality must meet to be eligible for funding. Section 2.1(1)(a) of the FCSS Regulations states – “Service under a program must be of a preventive nature that enhances the social wellbeing of individual and families through promotion or intervention strategies provided at the earliest opportunity”.

The FCSS philosophy is based on a belief that self-help contributes to a sense of integrity, self-worth and independence. Programs developed are intended to help individuals in their community to adopt healthy lifestyles, thereby improving the quality of life and building the capacity to prevent and/or deal with crisis situations should they arise.

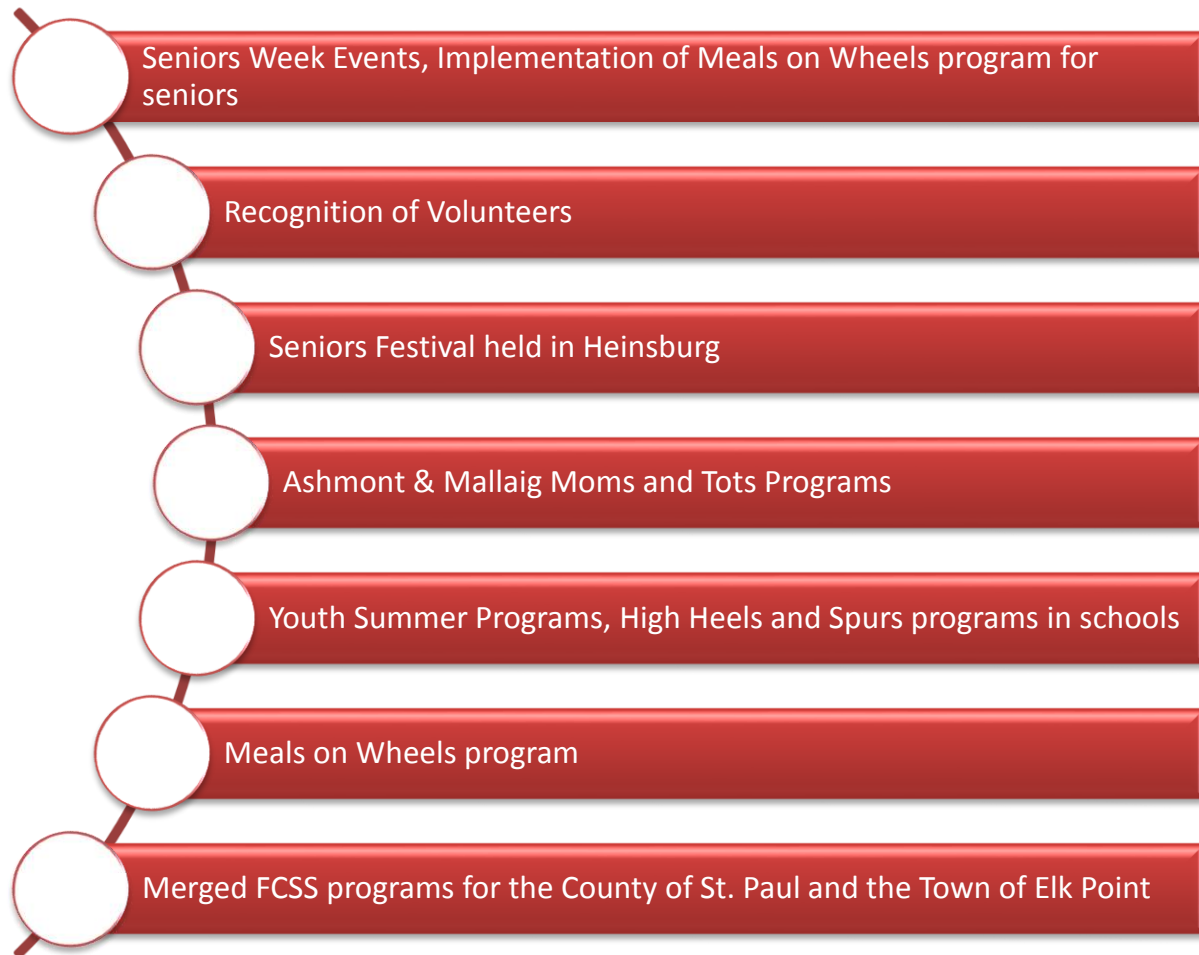
One of the key principles of the FCSS Program is local responsibility for priority setting and resource allocation. Within the parameters of the FCSS Act and Regulation, each municipality or Metis Settlement determines how the FCSS funding they receive should be allocated to best meet the needs of their community. Local FCSS Programs are part of the larger provincial Program that collectively helps to ensure that Albertans have access to a strong network of prevention supports.

In 2015 the County of St. Paul and the Town of Elk Point merged their FCSS departments into one service effective August 1, 2015.

This budget contemplates continued funding to the Family School Liaison Worker program offered by St. Paul Regional Education Division \$30,000.



Key 2015 Accomplishments





2016 Priority Departmental Initiatives

Goal
Meet the target set by the province to spend 50% of the budget on children and youth programs
Assist the general public with ongoing support and direction
Hold a senior's clinic on Alberta Seniors Benefits changes once per year
Organize and host Seniors Festival
Provide recognition to Community Volunteers
Arrange joint board meetings with the Town of St. Paul FCSS to ensure no overlap of service
Update FCSS Policy and Procedures Manual as requested
Welcome Baby program, implement changes as requested
Welcome to the County Packages and implement changes as requested
Lead the 6 th annual Ashmont Summer Program & 2 nd annual Mallaig Summer Program
Administer the Mallaig Moms N Tots
Administer the Ashmont Moms N Tots
Coordinate the Volunteer Income Tax Program
Coordinate Seniors Week Events
Complete Annual Reporting as requested by the Province
Complete Outcome Measures as requested by the Province
Provide support and direction to seniors that are being abused
Monitor the community counselling program and implement changes as requested
Provide 1:1 support to individuals that request assistance
Administer the Meals on Wheels Program
Manage and Coordinate the Community Connector Trailer – have necessary staffing to complete this task
Coordinate the Elk Point Community Information Night
Coordinate the Community Night Movies
Coordinate and partner with Extreme for community bussing



County of St. Paul No.19					
FCSS					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	2,608	4,200	4,158	3,995	7,700
External TSF (Grants Rec'd)	197,650	196,409	286,253	170,985	311,170
Total Revenue	200,258	200,609	290,411	174,980	318,870
Expenditures:					
Salaries & Wages	162,073	159,387	167,953	108,001	216,872
Contracted & General Services	76,778	80,928	143,231	104,978	148,926
Materials, Goods, Supplies	4,027	3,100	21,847	4,621	4,216
External TSF (Grants PD)	30,000	30,000	30,000	30,000	30,000
Total Expenditures	272,878	273,415	363,031	247,600	400,014
Net Operating	-72,620	-72,806	-72,620	-72,620	-81,144
FCSS Surplus (Deficit)	-72,620	-72,806	-72,620	-72,620	-81,144



Budget Highlights

Host Seniors Festival

Continue Summer Programming for Youth

Continue Ashmont and Mallaig Moms and Tots

Seniors Week Events

Funding of FSLW Program - \$30,000

Movies in the Park

Additional staffing for Community Connector Trailer



Agricultural Service Board

The County of St. Paul Agricultural Service Board's main focus is to deliver programs that aid our local producers, under the guidelines of the Provincial ASB Act. These programs and services include: rental equipment, weed and brush control, pests, livestock and crop disease, predators and conservation programs.

The duty of the Agricultural Service Board is to act as an advisory body and to assist the Council and the Minister in matters of mutual concern; to advise on and help organize and direct weed and pest control, as well as soil and water conservation programs; to assist in the control of livestock disease under the Livestock Diseases Act.

Controlling noxious, nuisance weeds and brush along roadways and municipally controlled lands are a priority; as well as working with producers to eliminate weed infestations on private land.

Equipment that is not readily available or used often enough for producers to own is offered for rent. The Agricultural Service Board also keeps producers up to date on new trends and issues in agriculture by hosting events and contributing towards various extension programs with other partners. The Alberta Environmentally Sustainable Agriculture Program (AESAP) was entered into in 2000, in partnership with the County of Smoky Lake. The County of St. Paul ASB is also in partnership with the Lakeland Agricultural Research Association (LARA).



Key 2015 Accomplishments



2016 Priority Departmental Initiatives

Goal
Work with highway maintenance contractor to ensure weeds are controlled around highways
Continue the coyote/wolf reduction program
Advocate to the Province regarding the control of Wolf population
Continue with Oxeye Daisy program – 2016 - education
New Tractor for Mowing - \$130,000
Spraying maps to be communicated to Bee Keepers in the area
Club Root education for producers – increase staffing to do field mapping and club root inspections of canola fields
Ensure backsloping and new road construction is set up for spraying within 5 years
Transfer of planning for Mulching from PW to ASB – to assist with coordination of spraying program



**County of St. Paul No.19
Agricultural Service Board
2016 Budget**

	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	23,003	10,500	12,058	11,000	12,900
Other Revenue/Own Sources	8,179	8,900	10,979	8,109	7,761
External TSF (Grants Rec'd)	168,359	168,359	168,359	168,359	168,360
Total Revenue	199,541	187,759	191,396	187,468	189,021
Expenditures:					
Salaries & Wages	301,611	304,743	338,443	310,226	360,528
Contracted & General Services	28,804	38,000	26,334	44,012	35,820
Materials, Goods, Supplies	291,474	270,000	318,265	312,502	333,084
Bank, Interest, Other	29,803	56,050	54,911	51,500	49,496
Total Expenditures	651,693	668,793	737,953	718,240	778,928
Net Operating	-452,151	-481,034	-546,557	-530,772	-589,907
FA-Machinery & Equipment	0	22,000	30,730	63,000	141,450
Fixed Assets	0	22,000	30,730	63,000	141,450
Total ASB Budget	-452,151	-503,034	-577,287	-593,772	-731,357
Reverse Amortization	52,127	55,000	54,911	55,000	54,996
ASB Surplus (Deficit)	-400,024	-448,034	-522,376	-538,772	-676,361
Capital Purchases:		Funded by:	Grant	Debenture	Operation
Massey Tractor	141,450				141,450
Livestock Trailer	0				0
	<u>141,450</u>				



Budget Highlights

Coyote/Wolf Reduction Program - \$20,000 Jan-Mar and \$10,000 in fall

Purchase of new tractor

Increase staffing to assist with the Club Root inspections



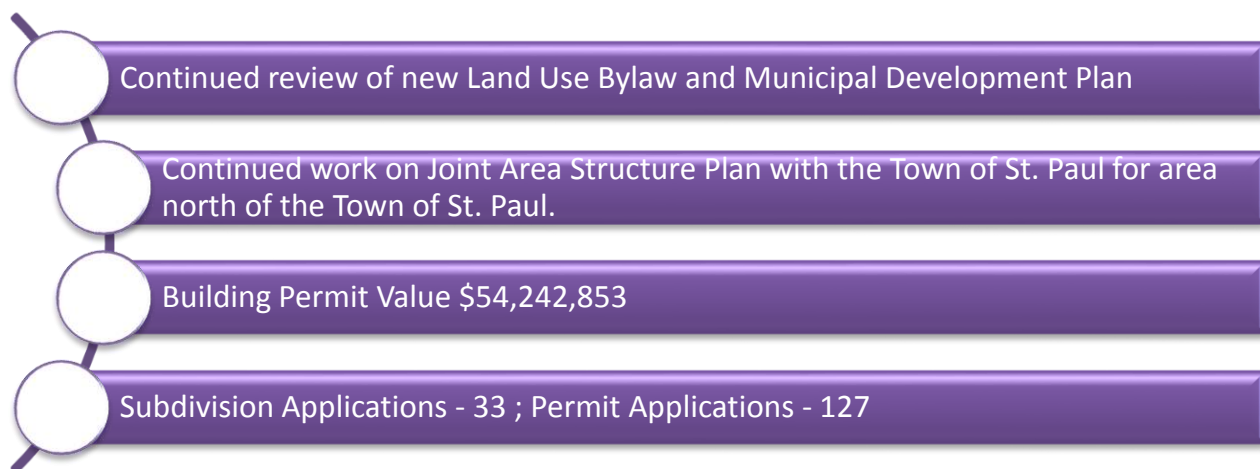
Planning & Development

Planning and Development is responsible to provide one stop customer focused service in the administration of planning, development, safety codes, economic development and environmental services ensuring they are completed within relevant requirements of provincial and municipal legislation.

This service includes, but is not limited to the following:

- Process all development permit applications
- Process subdivision applications
- Provide information and support to the public regarding planning & development enquiries, including the issuance of permits as required by provincial regulation
- Process all statutory planning documents and amendments
- Process all Certificates of Compliance
- Provide planning advice to Council

Key 2015 Accomplishments





2016 Priority Departmental Initiatives

Goal
Completion of Joint Area Structure Plan with the Town of St. Paul for area north of the Town.
Review of County owned land – possible sale of properties
Review and update of the Lac Sante Area Structure Plan – County of Two Hills may propose changes
RFP for safety code services – fall of 2016
Cross training of staff to ensure customer support when staff members are absent
Review IDP with Town of St. Paul

County of St. Paul No.19					
Planning & Development					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	3,315	2,500	1,960	3,252	1,650
Other Revenue/Own Sources	416,431	202,500	204,531	233,996	117,000
Revenue - Other Sources	45,469	93,500	148,175	33,497	67,924
Total Revenue	465,215	298,500	354,666	270,745	186,574
Expenditures:					
Salaries & Wages	291,358	295,107	305,294	304,647	316,513
Contracted & General Services	221,557	145,000	347,909	147,008	129,650
Materials, Goods, Supplies	1,232	8,000	10,643	1,996	3,008
Total Expenditures	514,148	448,107	663,846	453,651	449,171
Net Operating	-48,932	-149,607	-309,180	-182,906	-262,597
P&D Surplus (Deficit)	-48,932	-149,607	-309,180	-182,906	-262,597



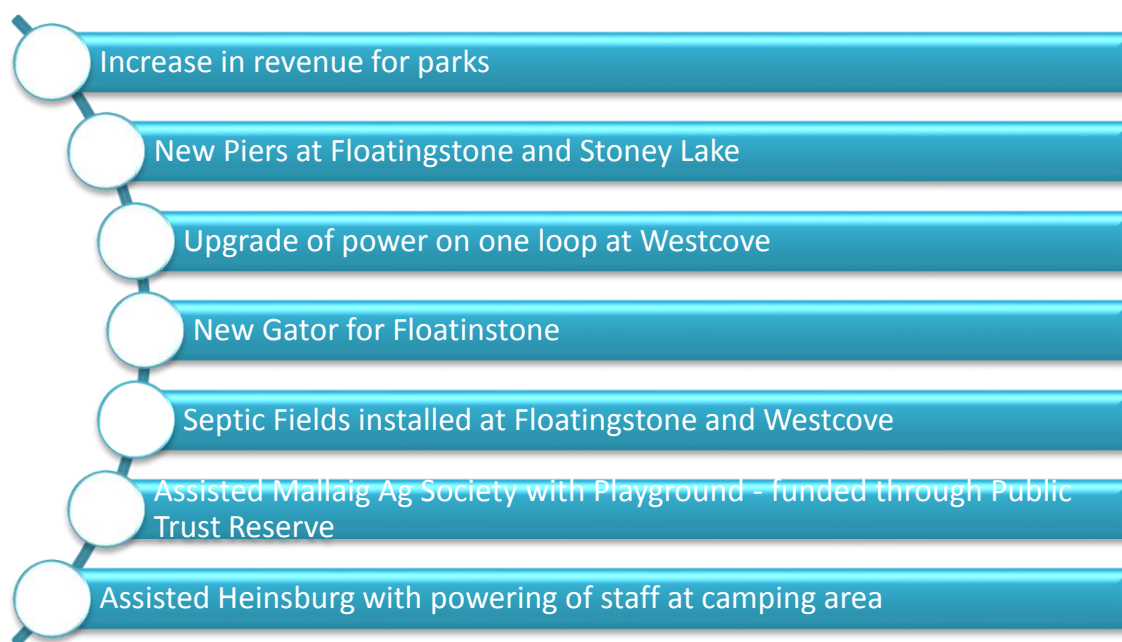
Recreation

The County of St. Paul No. 19 operates four municipal campgrounds – Floatingstone, Lac Bellevue, Stoney Lake and Westcove.

Funding is also given to the Towns of Elk Point and St. Paul to assist with Recreational facilities within these municipalities utilized by County ratepayers.

Additionally, the County assists local community groups who are running recreational facilities in our hamlets as well as local community halls.

Key 2015 Accomplishments





2016 Priority Departmental Initiatives

Goal
Power upgrade at Westcove Campground – (complete last 2 loops)
Consider future funding to Mallaig for Gazebo
Playground at Floatingstone
Gazebo for Floatingstone
Explore options and costs for a “gathering place” at Lottie Lake
Explore developing overflow camping area at Lac Bellevue – include washrooms
Explore solar street lighting for new parking lot at Westcove
Explore replacing piers at Floatingstone, Stoney Lake, Laurier Lake, Lac Sante, and Crestview
Re-negotiate Recreation Agreement for St. Paul
Consider purchase of Provincial lands for County operated parks that we do not own – Lac Bellevue
Assist Haying in the 30s with location to house new oven
Assist St. Lina Ag Society for powering of camping stalls

Budget Highlights

Pier at Floatingstone, Stoney Lake, Lake Subdivisions

Overflow camping at Lac Bellevue Park

Playground for Floatingstone Park

Upgraded power for Westcove

Solar Lighting at Westcove



County of St. Paul No.19					
Recreation					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
Sales & Other User Charges	274,596	246,000	242,932	228,000	233,000
External TSF (Grants Rec'd)	115,000	105,000	103,097	103,097	103,097
Other Transfers	0	0	0	0	0
Total Revenue	389,596	351,000	346,029	331,097	336,097
Expenditures:					
Salaries & Wages	353,483	343,100	369,952	369,045	234,838
Contracted & General Services	55,014	36,000	47,102	51,358	164,663
Utilities	25,787	19,000	25,631	29,484	29,503
Materials, Goods, Supplies	78,422	87,500	46,441	49,992	90,592
External TSF (Grants PD)	294,900	294,900	333,400	354,896	364,896
Bank, Interest, Other	47,940	46,000	46,995	45,664	49,656
Total Expenditures	855,546	826,500	869,521	900,439	934,148
Net Operating	-465,950	-475,500	-523,492	-569,342	-598,051
FA-Engineering Structures-Gen	0	8,600	82,582	0	130,000
FA-Buildings	0	18,000	9,753	10,000	0
FA-Machinery & Equipment	0	0	38,427	45,000	62,500
FA-Land Improvements	0	40,000	0	110,000	65,000
Total Fixed Assets	0	66,600	130,762	165,000	257,500
Total Recreation Budget	-465,950	-542,100	-654,254	-734,342	-855,551
Reverse Amortization	47,940	46,000	49,648	45,664	49,656
Recreation Surplus (Deficit)	-418,010	-496,100	-604,606	-688,678	-805,895
Capital Purchases:		Funded by:	Grant	Debenture	Operation
Piers - Laurier, Crestview, Sante	37,500				37,500
FPAK Pier	12,500				12,500
SPAK Pier	12,500				12,500
WPAK Power Upgrades	130,000				130,000
FPAK Playground	35,000				35,000
LPAK Overflow Camping	10,000				10,000
WPAK Solar Lighting	20,000				20,000
	<u>257,500</u>				



Culture

Culture is comprised of the following:

- Allocation to Northern Lights Library System set on a per capita basis
- Allocation to the County of St. Paul Library Board which is used to cover the Boards Northern Lights Library Fees, with the remainder distributed between the four local libraries (Ashmont, Mallaig, Elk Point and St. Paul) at the Board's discretion
- Salaries of Librarians at Ashmont and Mallaig libraries for community hours of operation

Key 2015 Accomplishments



Increased funding to the Library Board

2016 Priority Departmental Initiatives

Goal
Consider contribution to Allied Arts to assist with loan repayment
Potential replacement of Action Van in St. Paul
Condo Bylaw and Party Wall Agreement complete for building that houses Northern Lights Library and Allied Arts



County of St. Paul No.19					
Culture					
2016 Budget					
	2014 Actual	2014 Budget	2015 Actual	2015 Budget	2016 Budget
Operational Budget:					
Revenue:					
External TSF (Grants Rec'd)	125,389	124,768	77,809	74,772	74,889
Total Revenue	125,389	124,768	77,809	74,772	74,889
Expenditures:					
Salaries & Wages	18,668	21,355	21,317	18,708	22,216
Contracted & General Services	1,391	0	5,702	1,644	5,822
Materials, Goods, Supplies	25,485	24,225	29,274	29,256	29,725
External TSF (Grants PD)	217,776	217,776	150,080	150,096	152,544
Bank, Interest, Other	9,101	9,101	9,101	9,101	9,120
Total expenditures	272,421	272,457	215,474	208,805	219,427
Net Operating	-147,032	-147,689	-137,665	-134,033	-144,538
Culture Surplus (Deficit)	-147,032	-147,689	-137,665	-134,033	-144,538

Budget Highlights

No highlights for 2016



Service Fees

2016-08 Fee Schedule Bylaw Attached

