

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – DECEMBER 15, 2014

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),
Councillor Laurent Amyotte, Lorna Conner, Eleanor Zimmerman,
Connie Currey, Betty Way (Recording Secretary/Treasurer).**

Regrets: Angela Lorenson

Special Guests Sheila Kitz and Kyle Attanasio were invited to join Board Members for a Christmas Luncheon at 12:00 p.m. prior to commencement of the meeting.

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 12:50 p.m.

a. Additions to Agenda:

No additions were made.

Councillor Dwight Dach moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the November 17, 2014 Meeting was distributed to Members.

Eleanor Zimmerman moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1-December 12, 2014 as presented.

Funds Received -	\$ 137,658.47
Expenses Paid Out -	<u>132,624.42</u>
Bank Balance to December 12, 2014	\$ 5,034.05
Total Committed Funds -	<u>\$ 925.35</u>
Total Non-committed Funds -	\$ 4,108.70

Motion that Treasurer's Report be approved as presented, moved by Councillor Laurent Amyotte. **Carried.**

4. N.L.L.S. REPORT:

Councillor Laurent Amyotte briefed Members upon a number of issues to include Levy increase for 2015.

Councillor Dwight Dach moved that N.L.L.S. Report be approved as presented.
Carried.

5. BUSINESS ARISING FROM MINUTES:

a. Insurance Policy Update:

Irene Van Brabant informed Members that our Libraries did undertake the task of supplying the Board with a Collection Value and Inventory list of items within each of their Libraries. Members glanced over lists with some concern to Mallaig Public Library's list. Tim Mahdiuk, Assistant Administrator will complete paperwork governed by Jubilee Insurance.

Councillor Laurent Amyotte moved that Pauline Dechaine at the Mallaig Public Library be contacted upon justifying the Inventory value as listed.
Carried.

6. NEW BUSINESS:

a. 2015 Budget Approval from County Council – December 9/14:

From County Council's last meeting, Irene Van Brabant stated that the Library Board's 2015 Budget was approved as presented. In appreciation of our Funding, Irene will draft a letter to County Council.

b. Ashmont/Mallaig Public Libraries: Year-End Reports:

Members glanced over detailed Reports from both Libraries of happenings throughout the year with a collage of beautiful colored pictures of sites within our Libraries.

Councillor Dwight Dach then moved that our Evening Librarians be commended for their efforts in our Public Libraries stating that Appreciation Certificates shall be forwarded to Corina Idzan and Pauline Dechaine.
Carried.

c. Librarian Time Sheets:

Time Sheets were viewed by Board Members.

Lorna Conner moved that Librarian Time Sheets be approved as presented.
Carried.

d. Accounts Payable:

Members glanced over our Accounts Payable Register – November 17 – December 12, 2014, totaling \$4,318.09.

Eleanor Zimmerman moved that our Accounts Payable Register be approved as presented. **Carried.**

Members discussed the matters pertaining to the Alberta Library Conference in Jasper, April 30 – May 3, 2015.

Councillors Dwight Dach and Laurent Amyotte along with Irene Van Brabant and Eleanor Zimmerman will plan to be in attendance. A total of four rooms shall be booked at the Jasper Park Lodge.

7. CORRESPONDENCE:

Municipal Affairs – Plan of Service shall be revised for 2015.

8. NEXT MEETING:

The next meeting of the Board was scheduled for February 9, 2015 – 1:30 p.m.

9. ADJOURNMENT:

At 1:50 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson