

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – DECEMBER 17, 2013

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),
Councillor Laurent Amyotte, Lorna Conner, Angela Lorenson,
Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 12:45 p.m.

a. Additions to Agenda:

No additions were made to the Agenda.

Angela Lorenson moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of November 27, 2013 Meetings; Organizational and Regular were distributed to Members.

Councillor Dwigh Dach moved that the November 27, 2013 Organizational Meeting Minutes be approved as circulated. **Carried.**

Eleanor Zimmerman moved that the November 27, 2013 Regular Meeting Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – December 13, 2013 as presented.

Funds Received -	\$119,535.25
Expenses Paid Out -	<u>116,019.03</u>
Bank Balance to December 13, 2013	\$ 3,516.22
Total Committed Funds -	<u>\$ 2,005.30</u>
Total Non-committed Funds -	\$ 1,510.92

Motion that Treasurer's Report be approved as presented, moved by Councillor Laurent Amyotte. **Carried.**

4. N.L.L.S. REPORT:

Councillor Dwight Dach reported on a number of issues surrounding NLLS and circulated to a copy of the Wetaskiwin Public Library Policy Manual for information purposes.

Angela Lorensen moved that Councillor Dwight Dach's report be accepted as presented. **Carried.**

5. BUSINESS ARISING FROM MINUTES:

a. Library Funding Proposal – CNRL:

The Board acknowledged the letter that will be forwarded to CNRL for their consideration of a funding commitment that would be applied towards our Staff Training and Development Programs.

b. NLLS 2014 Levy:

Members discussed in detail the \$0.0956 per capita increase for the 2014 Levy, estimating an increase of \$566.43, totaling \$28,887.93.

c. Alberta Library Conference – Jasper: April 24-27, 2014:

Members discussed their interest in attending. Councillor Laurent Amyotte, Angela Lorensen and Connie Currey have shown interest. NLLS will be reserving three rooms at the Jasper Park Lodge. Councillor Dwight Dach shall be registered through the NLLS Executive grouping. Confirmation of attendance will be clarified at the next meeting of the Board.

d. ATB Financial – Cheque Signing Authorization:

Irene Van Brabant informed Members that documentation is in order and all is official for cheque signing authorization of the Library Board.

6. NEW BUSINESS:

a. 2014 Budget – Presented to County Council – December 10, 2013:

Members were made aware that the 2014 Budget was presented and approved at the December 10, 2013 meeting of County Council.

Members noted that further funding detail will come forth after County Council meets in March for finalization of their Budget planning.

Councillor Laurent Amyotte commended Councillor Dwight Dach for his defined presentation to Council on behalf of the Library Board.

b. Accounts Payable:

Members glanced over our Accounts Payable Register – November 27 – December 13, 2013, totaling \$1,117.18.

Lorna Conner moved that our Accounts Payable Register be approved as presented. **Carried.**

7. CORRESPONDENCE:

None to mention.

8. NEXT MEETING:

The next meeting of the Board was scheduled for January 21, 2013 – 3:00 p.m.

9. ADJOURNMENT:

At 1:30 p.m., Councillor Dwight Dach moved that the meeting be adjourned. **Carried.**

Date

Chairperson