

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – FEBRUARY 23, 2016

Members Present:

**Irene Van Brabant (Chairperson), Councillor Laurent Amyotte,
Lorna Conner, Connie Currey, Betty Way (Recording Secretary/Treasurer).**

**Regrets: Councillor Dwight Dach
 Eleanor Zimmerman
 Joanne Paquette**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:20 p.m.

- a. Additions to Agenda:
 No additions were made to the Agenda.

Councillor Laurent Amyotte moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the December 14, 2015 Regular Meeting were distributed to Members.

Lorna Conner moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – February 18, 2016 as presented.

Funds Received -	\$8,305.69
Expenses Paid Out -	<u>3,728.20</u>
Bank Balance to February 18, 2016	\$4,577.49
Total Committed Funds -	<u>\$1,241.14</u>
Total Non-committed Funds -	\$3,336.35

Motion that Treasurer's Report be approved as amended, moved by Lorna Conner.
Carried.

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte shared with Members a number of happenings to include an Early Literacy Program to be instated. Irene Van Brabant expressed her concern on behalf of the Board, with regard to NLLS overseeing all accommodation bookings for the Alberta Library Conference in Jasper as they have in the past. Councillor Laurent Amyotte will take request back to their next meeting of the Executive.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Puppet Show – March 10, 2016:**

Members were informed of the Robert Munsch Puppet Show which will be presented at the Mallaig School at 9:30 p.m. and Ashmont School at 1:30 p.m. A number of Members will plan to be in attendance.

b. **2016 ALC – Jasper, April 28 – May 1/16 – Transportation: Bus Fees**

Members discussed costs associated with transportation via the Sunnyside Van to the ALC and noted that no initial cost shall have to apply.

Connie Currey moved that no transportation costs will apply for those Members utilizing the transportation service of the Sunnyside Van on route to Jasper for the 2016 ALC. **Carried.**

c. **St. Paul Education – Ashmont School Blue Prints:**

Members viewed drawing of just where the Library will be situated within the School.

6. **NEW BUSINESS:**

a. **Libraries Act:**

Members were handed copies of the Act for information purposes.

b. **Library Allocations - 2016:**

Irene Van Brabant informed Members that from within our 2016 Budget, the Ashmont and Mallaig Public Libraries shall be granted Allocations of \$5,000.00 each.

Connie Currey moved that our Libraries be disbursed the Allocation funds for 2016. **Carried.**

c. **Library Statistics/Time Sheets:**

Members glanced over statistics and time sheets for our Librarians.

d. Library Tour:

Date will be determined at a future meeting of the Board.

e. Service Agreements:

Irene Van Brabant informed Members that the 2016 Service Agreements have been hand delivered to respective parties along with our funding cheques.

f. Annual Reports:

Members briefed through the Annual Reports of the Ashmont and Mallaig Public Libraries.

Councillor Laurent Amyotte moved that the Annual Reports be accepted as presented. **Carried.**

g. 2015 Statement of Receipts and Disbursements:

The 2015 Statement of Receipts and Disbursements were circulated to Members.

Councillor Laurent Amyotte moved that the 2015 Statement of Receipts and Disbursements be approved at presented. **Carried.**

h. 2016 Budget:

Members acknowledged the Library Board's 2016 final Budget.

Lorna Conner moved that the Library Board's 2016 Budget be approved as presented. **Carried.**

i. Accounts Payable:

Members glanced over our Accounts Payable Register;
December 14-31, 2015
January 8-February 18, 2016 - totaling \$7,702.77

Councillor Laurent Amyotte moved that our Accounts Payable Register be approved as presented. **Carried.**

7. CORRESPONDENCE:

None to mention.

8. NEXT MEETING:

Members discussed that our next meeting will be determined in April.

9. ADJOURNMENT:

At 2:55 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson