

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – JUNE 24, 2015

Members Present:

Irene Van Brabant (Chairperson), Councillor Laurent Amyotte, Lorna Conner, Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).

Regrets: Dwight Dach

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:30 p.m.

Introduction: Joanne Kulczycki

Irene Van Brabant introduced our newly appointed Member from Division 1.

Delegation: Janice Fodchuk, FCSS Director

At 1:35 p.m. Janice Fodchuk entered into the meeting and informed Members of the New Horizons Program with funding up to a maximum of \$25,000.00. Janice explained that the program is geared toward Senior's and Senior's Programs such as Elder Abuse Awareness and Prevention and upon partnering, we will be able to provide Seniors with iPads and training throughout the communities of Ashmont, Mallaig, St. Lina, St. Paul, Elk Point and Heinsburg, with Sessions housed in the Library or School.

Janice Fodchuk left the meeting at 1:40 p.m.

Irene Van Brabant stated that the Library Board shall provide space and services to administer this special support program.

Lorna Conner moved that the Library Board provide a Letter of Support for the New Horizons Program. **Carried.**

a. Additions to Agenda:

No additions were made to the Agenda.

Eleanor Zimmerman moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the May 11, 2015 Meeting was distributed to Members.

Connie Currey moved that the Minutes be approved as circulated. **Carried.**

3. **TREASURER'S REPORT:**

Members glanced over Treasurer's Report, January 1 – June 23, 2015 as presented.

Funds Received -	\$ 122,673.43
Expenses Paid Out -	<u>106,220.06</u>
Bank Balance to June 23, 2015	\$ 16,453.37
Total Committed Funds -	<u>\$ 6,003.36</u>
Total Non-committed Funds -	\$ 10,450.01

Motion that Treasurer's Report be approved as presented, moved by Councillor Laurent Amyotte. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte briefed Members upon his meeting of June 13, 2015. Mention of NLLS Conference – September 17 & 18, 2015

Lorna Conner moved that the NLLS Report be approved as presented. Also moving that the NLLS Levy payment shall be processed when Provincial Funding has been received. **Carried.**

A number of items were discussed that were tabled from last meeting.

Members noted that Corina Idzan, Evening Librarian at Ashmont Public Library will contact Janice Fodchuk for FCSS Assistance for their Summer Program activities.

Irene Van Brabant shared overview of her meeting with Glen Brodziak, Superintendent of Schools upon discussing our newly signed Memorandum of Agreement.

Eleanor Zimmerman moved that a copy of our Memorandum of Agreement shall be forwarded to the Principals of the Ashmont and Mallaig Schools. **Carried.**

5. **BUSINESS ARISING FROM MINUTES:**

a. **Service Agreements:**

Members were informed that Agreements will be signed and mailed to the St. Paul and Elk Point Municipal Libraries.

b. **Evening Librarians – Casual Employment Contracts:**

Members glanced over layout of Contracts for our Librarians.

Eleanor Zimmerman moved that the Casual Employment Contracts be approved as presented for Victoria Osse, Ashmont Library and Rollande Christensen, Mallaig Library. **Carried.**

c. Library Tour:

Members discussed in detail and the date of October 5, 2015 was chosen for our Library Tour, departing from the County Office at 8:30 a.m.

6. NEW BUSINESS:

a. St. Paul Education – Memorandum of Agreement/Meeting:

Irene Van Brabant meet with Glen Brodziak for the signing of this Agreement on the date of June 29, 2015.

Councillor Laurent Amyotte moved that the Memorandum of Agreement be accepted as presented. **Carried.**

b. Ashmont & Mallaig Quarterly Reports:

Members glanced through Reports from our Librarians as well as their record of Time Sheets.

c. Municipal Affairs – NLLS Review, July:

Irene Van Brabant shared with Members that Municipal Affairs is proposing to conduct interviews with Board Chairs and Librarians upon a review of NLLS. Date to be determined.

Lorna Conner has agreed to be present at the time of this Review and will prepare a report for our next meeting.

d. Accounts Payable:

Members glanced over our Accounts Payable Register – May 11 – June 23, 2015, totaling \$10,213.04.

Connie Currey moved that our Accounts Payable Register be approved as presented. **Carried.**

Councillor Laurent Amyotte shared with Members, a Report from the St. Paul Library, compiled by Councillor Maxine Fodness for information purposes.

Eleanor Zimmerman moved that Councillor Laurent Amyotte's report be accepted as presented on behalf of Councillor Maxine Fodness. **Carried.**

7. **CORRESPONDENCE:**

Letter of thanks acknowledged from the Elk Point Municipal Library for Service Agreement funding.

8. **NEXT MEETING:**

As previously discussed.

9. **ADJOURNMENT:**

At 3:00 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson