

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – JUNE 6, 2017

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach,
Councillor Laurent Amyotte, Lorna Conner, Connie Currey,
Eleanor Zimmerman, Joanne Paquette,
Betty Way (Recording Secretary/Treasurer)
Guest: Kaitlyn Kenney, Municipal Intern**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:30 p.m.

- a. Additions to Agenda:
No additions were made to the Agenda.

Councillor Dwight Dach moved that the Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of March 27, 2017 Regular Meeting were distributed to Members.

Connie Currey moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – June 6, 2017 as presented.

Funds Received -	\$127,416.86
Expenses Paid Out -	<u>108,439.34</u>
Bank Balance to June 6, 2017	\$ 18,977.52
Total Committed Funds -	<u>\$ 6,515.42</u>
Total Non-committed Funds -	\$ 12,462.10

Motion that Treasurer's Report be approved as presented, moved by Joanne Paquette.
Carried.

4. N.L.L.S. REPORT:

Councillor Laurent Amyotte informed Members of happenings at NLLS and good reviews coming forth with mention of a new Van being ordered.

5. **BUSINESS ARISING FROM MINUTES:**

a. **ALC Update:**

Report from Attendees: Members who were in attendance commented and shared overall reviews from the Conference.

b. **Indigenous Symposium/ALC:**

Members discussed attendance at future Conferences and fees involved.

Irene Van Brabant commented that Schools will be notified of plans for our Librarians to attend the NLLS Conference.

Eleanor Zimmerman moved that the Library Board address letter and email to the Principals of the Ashmont and Mallaig Schools, informing them of our Librarians interest in attending at the NLLS Conference. **Carried.**

c. **Elk Point Municipal Library – Library Manager Benefit Plan:**

Board Members discussed the Library Manager's request as item was for information purposes.

6. **NEW BUSINESS:**

a. **Synergy Accountants – Financial Statement Approval:**

Members were informed of the Library Board's Financial Statement as being approved by the Office of Synergy Accountants.

b. **Library Stats/Library Time Sheets-March, April & May:**

Members glanced over Library Stats and Time Sheets for our Libraries.

Eleanor Zimmerman moved that all documents be approved as circulated. **Carried.**

c. **NLLS – Plan of Service Meetings:**

Members were informed of upcoming meetings.

d. **St. Paul Municipal Library:**

Members noted that Becky Swiegocka is the new Manager at the St. Paul Municipal Library.

e. **Jubilee Insurance – Kyle Attanasio:**

Kyle Attanasio entered into the meeting informing Members of additional coverage that the Library Board may wish to consider named as General Liability. At present, we are only insured for Bond & Crime Insurance.

After some discussion, Councillor Dwight Dach moved that the Library Board consider having a General Insurance Policy in place. **Carried.**

It was noted that Kyle Attanasio shall bring back more information upon Volunteer Accident Coverage to our next meeting.

f. Elk Point Municipal Library:

Members acknowledged letter in appreciation of Service Agreement funding.

g. NLLS 2017 Annual Conference:

Board Members shall confirm their attendance at a later date.

h. Accounts Payable:

Members glanced over our Accounts Payable Register;
March 27 – June 5, 2017 - totaling \$8,614.45

Councillor Laurent Amyotte moved that our Accounts Payable Register be approved as presented. **Carried.**

7. CORRESPONDENCE:

The Aurora glanced over.

8. NEXT MEETING:

Scheduled for September 19, 2017 – 1:30 p.m.

9. ADJOURNMENT:

At 3:55 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson