

**COUNTY OF ST. PAUL NO. 19**  
**LIBRARY BOARD MEETING**  
**MINUTES – NOVEMBER 17, 2014**

**Members Present:**

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),  
Councillor Laurent Amyotte, Angela Lorenson, Eleanor Zimmerman,  
Connie Currey, Betty Way (Recording Secretary/Treasurer).**

**Regrets: Lorna Conner**

**1. CALL TO ORDER:**

Irene Van Brabant called the meeting to order at 10:04 a.m.

- a. Additions to Agenda:  
No additions were made.

Connie Currey moved that Agenda be accepted as presented. **Carried.**

**2. MINUTES OF MEETING:**

The Minutes of the October 27, 2014 Organizational and Regular Meetings were distributed to Members.

Angela Lorenson moved that the Minutes be approved as circulated. **Carried.**

**3. TREASURER'S REPORT:**

Members glanced over Treasurer's Report, January 1-November 14, 2014 as presented.

|                                   |                    |
|-----------------------------------|--------------------|
| Funds Received -                  | \$ 137,312.76      |
| Expenses Paid Out -               | <u>128,306.33</u>  |
| Bank Balance to November 14, 2014 | \$ 9,006.43        |
| Total Committed Funds -           | <u>\$ 4,305.74</u> |
| Total Non-committed Funds -       | \$ 4,700.69        |

Motion that Treasurer's Report be approved as presented, moved by Eleanor Zimmerman. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Dwight Dach informed Members of happenings, commenting on the Levy increase of \$5.07 per capita based on a population count of 5,925, estimating an overall increase of \$1,151.82. Members noted that NLLS Executive voted in favor of 2015 Levy increase.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Insurance Policy Coverage: Libraries Inventory List**

Members discussed in further detail the fact that Ashmont and Mallaig Public Libraries have never been insured for content coverage. With the Libraries undertaking the task of supplying the Board with a Collection Value and Inventory list of items within each of their Libraries, it was determined by the Board that our Insurance Policy blended in with the County of St. Paul, now be reinstated to contain content coverage with a \$5,000.00 deductible. Tim Mahdiuk, Assistant Administrator will assist with the necessary paperwork.

Connie Currey moved that the County of St. Paul No. 19 Library Board reinstate the Insurance Policy for the Ashmont and Mallaig Public Libraries to allow for full content coverage with a \$5,000.00 deductible. **Carried.**

6. **NEW BUSINESS:**

a. **Library Board Tour:**

Members spoke of upcoming plans for our Annual Tour of our Libraries.

Eleanor Zimmerman moved that this item be brought back to the table when our 2015 Budget is in full acceptance, pending County Council's final Budget approval in April 2015. **Carried.**

At 10:20 a.m. Tim Mahdiuk was asked to step into our meeting for a brief overview of our Libraries' Insurance Policy. Glancing over the Inventory lists, it was noted that there is indeed a huge amount of content value within our Libraries. Tim Mahdiuk then informed the Board that he will acquire an estimate through Jubilee Insurance and bring forth the cost in the new year.

Councillor Dwight Dach then moved that the Library Board proceed with a cost estimate for Insurance coverage upon contents within our Libraries through the County of St. Paul No. 19's Policy. **Carried.**

**b. Accounts Payable:**

Members glanced over our Accounts Payable Register –  
October 27 – November 14, 2014, totaling \$3,075.97.

Councillor Laurent Amyotte moved that our Accounts Payable Register be  
approved as presented. **Carried.**

**c. 2015 Budget Revision:**

Members briefed over our 2015 Budget with a revision noted to a few  
areas; NLLS Membership - actual cost of \$5.07 per capita based on a  
population count of 5,925 estimated \$30,039.75; adjustment made to  
Board Meeting Expense, reduced from \$10,000.00 to \$9,000.00.  
Proposed County Council funding increase for 2015 would estimate  
\$16,651.82 with overall projected funding amount of \$118,954.82  
throughout 2015.

Projected Revenue: \$154,476.67

Projected Expenses: \$149,764.75

Balance of Budget Remaining: \$ 4,711.92

Connie Currey moved that the 2015 Preliminary Revised Budget be  
approved as amended, noting that it will be presented to County Council  
by Sheila Kitz at their December 9, 2014 Council Meeting. **Carried.**

**7. CORRESPONDENCE:**

None to mention.

**8. NEXT MEETING:**

The next meeting of the Board - scheduled for December 15, 2014 – 12:00 p.m.,  
with our Christmas Luncheon taking place prior to the meeting.

**9. ADJOURNMENT:**

At 11:12 a.m., Connie Currey moved that the meeting be adjourned. **Carried.**

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**Date**

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**Chairperson**