

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – NOVEMBER 2, 2015

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach, Councillor Laurent Amyotte, Lorna Conner, Eleanor Zimmerman, Connie Currey, Joanne Paquette
Betty Way (Recording Secretary/Treasurer).**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:41 p.m.

- a. Additions to Agenda:
 - Organizational Meeting

Councillor Dwight Dach moved that Agenda be accepted as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the October 5, 2015 Meeting was distributed to Members.

Councillor Laurent Amyotte moved that the Minutes be approved as circulated.
Carried.

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – October 2, 2015 as presented.

Funds Received -	\$156,938.20
Expenses Paid Out -	<u>142,075.67</u>
Bank Balance to October 30, 2015	\$ 14,862.53
Total Committed Funds -	<u>\$ 3,698.04</u>
Total Non-committed Funds -	\$ 11,164.49

Motion that Treasurer's Report be approved as presented, moved by Connie Currey.
Carried.

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte reported that all is falling into place and announced that there will be no increase to requisitions for this coming year, with the Annual General Meeting taking place on November 7/15. Councillor Laurent Amyotte also mentioned that a number of recommendations given by Municipal Affairs will be implemented.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Provincial Funding Received - October 1, 2015 (25%):**

Irene Van Brabant shared with Members that our remaining portion of the balance of Provincial funding was received in the amount of \$8,558.00.

b. **Board Basics Workshop – St. Paul Municipal Library – November 7, 2015:**

Board Members were reminded of upcoming Workshop.

6. **NEW BUSINESS:**

a. **Puppet Show – Funding Assistance for Libraries:**

Members discussed in detail how this Puppet Show may be administered throughout funding from a three-way split between the Library Board, FCSS Board and the School Board. Irene Van Brabant will arrange to meet with Glen Brodziak, Superintendent of Schools.

Councillor Dwight Dach then moved that the Library Board pursue a three-way split funding, between the Library Board, FCSS Board and the School Board to administer this Puppet Show at the Ashmont and Mallaig Public Libraries. **Carried.**

b. **Ashmont & Mallaig Public Libraries:**

Members briefed through a series of Reports, Statistics and Time Sheets from the Ashmont and Mallaig Public Libraries.

Ashmont Public Library – Change of Hours (Wednesday)

Irene Van Brabant informed the Board that Corina Idzan has put in a request for a change in hours to the Library being open from 3:30 – 6:30 p.m. rather than 4:30 – 7:30 p.m. on Wednesdays.

After a discussion of the Board it was moved by Connie Currey that Corina Idzan's request be denied and that the Ashmont Public Library Hours remain as 4:30 – 7:30 p.m. on Tuesday, Wednesday and Thursday. **Carried.**

c. Accounts Payable:

Members glanced over our Accounts Payable Register – October 5 - 30, 2015, totaling \$2,928.52.

Lorna Conner moved that our Accounts Payable Register be approved as presented. **Carried.**

Members discussed in detail the fact of how our Librarians will be paid while attending Meetings or Conferences as of January 1, 2016. More discussions shall come from meeting Irene Van Brabant will schedule with Glen Brodziak, Superintendent, of how the School Board will share some of these costs.

Councillor Dwight Dach then moved that effective January 1, 2016, within our Policies and Procedures, it shall be stated that our Librarians will be paid a per diem on the same fee schedule as our Members at Large when attending Meetings or Conferences, including their mileage and registration fees. **Carried.**

d. 2016 Budget Preparation:

With more time required for our Budget preparation, Eleanor Zimmerman moved that this item be tabled to our next meeting. **Carried.**

7. CORRESPONDENCE:

None to mention.

8. NEXT MEETING:

Scheduled for Monday, November 16, 2015 – 1:30 p.m.

9. ADJOURNMENT:

At 3:15 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson