

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – OCTOBER 27, 2014

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),
Lorna Conner, Eleanor Zimmerman, Connie Currey,
Betty Way (Recording Secretary/Treasurer).**

**Regrets: Councillor Laurent Amyotte
Angela Lorensen**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 10:07 a.m.

- a. Additions to Agenda:
 - Item 5.b. Insurance

Connie Currey moved that Agenda be accepted as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the September 15, 2014 Meeting was distributed to Members.

Councillor Dwight Dach moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1-September 12, 2014 as presented.

Funds Received -	\$ 137,312.63
Expenses Paid Out -	<u>125,230.36</u>
Bank Balance to October 24, 2014	\$ 12,082.27
Total Committed Funds -	<u>\$ 4,998.62</u>
Total Non-committed Funds -	\$ 7,083.65

Motion that Treasurer's Report be approved as presented, moved by Councillor Dwight Dach. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Dwight Dach reported that he has now stepped-down from the NLLS Board and will remain as an alternate and Executive Member of the Board. Councillor Laurent Amyotte has been appointed to sit on the NLLS Committee.

5. **BUSINESS ARISING FROM MINUTES:**

a. **NLLS Conference Highlights – September 18 & 19/14:**

Members expressed their views upon a number of sessions they attended with a series of comments coming forth.

b. **Insurance:**

Lorna Conner brought to the Board's attention, matters with concern to the extent of Insurance coverage that our Library's carry under the County of St. Paul No. 19's Policy. From a brief conversation with Tim Mahdiuk, it would appear that our Libraries have no content coverage at this point.

After a lengthy discussion of the Board, Lorna Conner moved that our Librarians be contacted to supply an itemized Inventory List of contents within their Libraries for Insurance purposes. **Carried.**

Members noted that above item be brought back to our next meeting.

6. **NEW BUSINESS:**

a. **Mallaig Public Library – Update/Photos:**

Members glanced over a number of pleasing photos from further upgrades at the Library.

b. **Ashmont Public Library – Printer Purchase:**

Irene Van Brabant announced the Library's plans for the purchase of a new HP Laser Jet Pro Printer. For information purposes.

c. **Library Statistics: July – September/14:**

Members glanced through statistics during this time frame.

d. **Evening Librarians – Time Sheets: September/14:**

Members viewed time sheets of our Librarians.

e. **Accounts Payable:**

Members glanced over our Accounts Payable Register – September 15 – October 24, 2014, totaling \$1,830.05.

Eleanor Zimmerman moved that our Accounts Payable Register be approved as presented. **Carried.**

f. **2015 Budget Preparation:**

Members briefed over our 2015 Budget with a number of changes: NLLS Membership increased to \$29,000.00; Service Agreement Funding for Elk Point and St. Paul increased to \$45,000.00 per Library; Allocation Funding for Ashmont and Mallaig Libraries increased to \$5,000.00 with Board Conference Expense increasing to \$7,500.00 and adjustment was made to Board Meeting Expense with an increase to \$10,000.00.

Projected Revenue: \$154,436.92

Expenses Paid Out: 149,725.00

Balance of Budget

Remaining: \$ 4,711.92

Councillor Dwight Dach moved that the 2015 Preliminary Budget be approved as amended and will be taken to the November 10, 2014 Council Meeting. **Carried.**

7. **CORRESPONDENCE:**

Irene Van Brabant shared with Members a letter from the St. Paul Municipal Library Board of their request for additional funding.

8. **NEXT MEETING:**

The next meeting of the Board shall take place while on Monday, November 17, 2014 – 1:30 p.m.

9. **ADJOURNMENT:**

At 11:58 a.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson