



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

October 11, 2016

Start time : 10:00 AM

Minutes

Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:07 a.m., Tuesday, October 11, 2016 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitiz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Mark Chileen Director of Public Works

Bryan Bepalko PW Supervisor

Kyle Attanasio Dir. Leg. & Comm Services

Minutes

Resolution #CM20161011.1001

Moved By: Councillor Dwight Dach

to approve minutes of the September 13, 2016 Council Meeting as presented.

Carried

**Bank
Reconciliation**

Councillor Frank Sloan left the Council Room at 10:05 a.m.

Resolution #CM20161011.1002

Moved By: Councillor Laurent Amyotte

to adopt the Bank Reconciliation for the month ending September 30, 2016.

Carried

**Additions to
Agenda and
Acceptance of
Agenda**

Resolution #CM20161011.1003

Moved By: Councillor Glen Ockerman
to adopt the agenda for the Regular Meeting of Council for October 11,
2016 as presented.

Carried

In Camera

Resolution #CM20161011.1004

Moved By: Councillor Maxine Fodness
to go in camera as per sections 24 and 25 of the FOIP Act. Time: 10:09
a.m.

Carried

Councillor Frank Sloan entered the Council Room at 10:10 a.m.

Resolution #CM20161011.1005

Moved By: Councillor Cliff Martin
to revert to an open meeting. Time: 10:35 a.m.

Carried

Resolution #CM20161011.1006

Moved By: Councillor Maxine Fodness
to deny the request from a landowner to re-open his subdivision
application, Planning & Development File No. 10-9-835, based on advice
from legal counsel.

Carried

Resolution #CM20161011.1007

Moved By: Councillor Frank Sloan
to rescind motion number CM20160913.1027, as it relates to Lot 1, Block
3, Plan 8121812.

Carried

Resolution #CM20161011.1008

Moved By: Councillor Dwight Dach
that administration send a letter to the owners of Lot 1, Block 3, Plan
8121812 explaining Land Use Bylaw No. 2015-30 and the non-conforming
use.

Carried

Resolution #CM20161011.1009

Moved By: Councillor Dwight Dach
to approve the Organizational Chart effective January 1, 2017, which
includes changes outside of policy HR-27.

Carried

**Cemeteries
Bylaw 2015-29**

Councillor F. Sloan left the Council Room at 10:40 a.m.

Resolution #CM20161011.1010

Moved By: Councillor Cliff Martin
to give first reading to Bylaw No. 2015-29.

Carried

Resolution #CM20161011.1011

Moved By: Councillor Maxine Fodness
to give second reading to Bylaw No. 2015-29.

Carried

Resolution #CM20161011.1012

Moved By: Councillor Dwight Dach
to present Bylaw No. 2015-29 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20161011.1013

Moved By: Councillor Laurent Amyotte
to give third reading to Bylaw No. 2015-29.

Carried

**Taxation of
Mobile Units in
Manufactured
Home Parks
Bylaw 2016-16**

Resolution #CM20161011.1014

Moved By: Councillor Maxine Fodness
to give first reading to Bylaw 2016-16, Taxation of Mobile Units in
Manufactured Home Parks.

Carried

Resolution #CM20161011.1015

Moved By: Councillor Laurent Amyotte
to give second reading to Bylaw No. 2016-16.

Carried

Resolution #CM20161011.1016

Moved By: Councillor Dwight Dach
to present Bylaw No. 2016-16 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20161011.1017

Moved By: Councillor Laurent Amyotte
to give third reading to Bylaw No. 2016-16

Carried

**Rescinding
Bylaw 2016-18**

Councillor Frank Sloan entered the Council Room at 10:44 a.m.

Resolution #CM20161011.1018

Moved By: Councillor Dwight Dach
to give first reading to Bylaw 2016-18, Bylaw to rescind obsolete bylaws.

Carried

Resolution #CM20161011.1019

Moved By: Councillor Cliff Martin
to give second reading to Bylaw No. 2016-18.

Carried

Resolution #CM20161011.1020

Moved By: Councillor Maxine Fodness
to present Bylaw No. 2016-18 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20161011.1021

Moved By: Councillor Frank Sloan
to give third reading to Bylaw No. 2016-18.

Carried

**Nonprofit
Community
Organizations
Tax Exemption
Bylaw 2016-19**

Resolution #CM20161011.1022

Moved By: Councillor Cliff Martin
to give first reading to Bylaw 2016-19, Nonprofit Community Organizations
Tax Exemption Bylaw.

Carried

Resolution #CM20161011.1023

Moved By: Councillor Dwight Dach
to give second reading to Bylaw No. 2016-19.

Carried

Resolution #CM20161011.1024

Moved By: Councillor Dwight Dach
to present Bylaw No, 2016-19 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20161011.1025

Moved By: Councillor Laurent Amyotte
to give third reading to Bylaw No. 2016-19.

Carried

**Conference and
Education
Attendance
Policy HR-8**

Resolution #CM20161011.1026

Moved By: Councillor Glen Ockerman
to approve Policy HR-8 as amended as it relates to councillor and
employee attendance at conferences and other professional development
sessions, as per the recommendations of the Policy Committee.

Carried

**Vacation Policy
HR-33**

Resolution #CM20161011.1027

Moved By: Councillor Frank Sloan
to approve Vacation Policy HR-33 with amendments relating to employees
retiring or terminating, as recommended by the Policy Committee.

Carried

**County-owned
Structures Not
Requiring a
Development
Permit DEV-56**

Resolution #CM20161011.1028

Moved By: Councillor Maxine Fodness
to approve Policy DEV-56, County-owned Structures Not Requiring a
Development Permit Policy, as per the recommendations of the Policy
Committee.

Carried

**Credit Cards
Policy- ADM-77**

Resolution #CM20161011.1029

Moved By: Councillor Dwight Dach
to approve Policy ADM-77 as amended as it pertains to the use of County
credit cards, as per the recommendations of the Policy Committee.

Carried

**Asset
Management
Policy - ADM-115**

Resolution #CM20161011.1030

Moved By: Councillor Maxine Fodness
to approve Asset Management Policy ADM-115, as it relates to asset management practices, as per the recommendations of the Policy Committee.

Carried

**Volunteer Fire
Departments
Policy FES-117**

Resolution #CM20161011.1031

Moved By: Councillor Frank Sloan
to approve Policy FES-117 as it relates to the management of volunteer fire departments, as per the recommendations of the Policy Committee.

Carried

**Community and
Organizations
Grants and
Loans Policy
ADM-118**

Resolution #CM20161011.1032

Moved By: Councillor Maxine Fodness
to table Policy ADM-118, for clarification.

Carried

**Apprenticeship
Training Policy -
HR-119**

Resolution #CM20161011.1033

Moved By: Councillor Cliff Martin
to approve Policy HR-119 to establish standards for apprenticeship training at the County, as per the recommendations of the Policy Committee.

Carried

**CNRL Donation
Committee
Fundraiser**

Resolution #CM20161011.1034

Moved By: Councillor Glen Ockerman
to purchase a table of 8 for \$480 for the Annual CNRL Charity Fundraiser and donate an item for their silent auction.

Carried

**AHRF Heritage
Award**

Resolution #CM20161011.1035

Moved By: Councillor Glen Ockerman
to approve Reeve Upham to attend the Alberta Historical Resources Foundation Heritage Awards Ceremony on October 14, 2016 in Calgary, as Haying in the 30s will be receiving an award which the County nominated them for.

Carried

**SLGM Decision
Making Course**

Resolution #CM20161011.1036

Moved By: Councillor Maxine Fodness
to approve Sheila Kitz, CAO to attend a workshop on Effective Problem Solving and Decision Making hosted by the SLGM, on November 29, 2016 in Edmonton.

Carried

**Committee to
Negotiate
Recreation**

Resolution #CM20161011.1037

Moved By: Councillor Maxine Fodness
to approve Councillor Martin, Councillor Sloan, Reeve Upham, Sheila Kitz, Tim Mahdiuk and Kyle Attanasio to the committee to negotiate a new

Agreement with Town of St. Paul	Recreation Agreement with the Town of St. Paul.	Carried
2016 Strategic Plan - 3rd Quarter	Resolution #CM20161011.1038 Moved By: Councillor Cliff Martin to accept the 3rd Quarter update to the 2016 Strategic Plan as information.	Carried
2017 Strategic Plan	Resolution #CM20161011.1039 Moved By: Councillor Dwight Dach to approve the 2017 Strategic Plan with the following addition: pg 40 - Explore upgrade of boat lanuches at Municipal Parks, Lac Sante and other boat launches within the County of St. Paul.	Carried
Encroachment Agreement	Resolution #CM20161011.1040 Moved By: Councillor Cliff Martin to enter into an encroachment agreement with Paul and Diana Gour to allow the deck and steps to remain on the Environmental Reserve in front of their property at Lot 7, Block 1, Plan 8020711, which is the same agreement that had been negotiated with their parents Henry & Florence Gour in August, 2016.	Carried
Lot A, Block 2, Plan 527MC	Resolution #CM20161011.1041 Moved By: Councillor Glen Ockerman to deny the request from the landowner to purchase up to 10 feet in front of Lot A, Block 2, Plan 527MC at Vincent Lake.	Carried
Recycling Pilot Project - Quik Pick Waste Disposal	Resolution #CM20161011.1042 Moved By: Councillor Dwight Dach to continue with the recycling program at the Elk Point Transfer Station with Quik Pick Waste Disposal after the January 31, 2017 pilot project is completed, at an annual fee of \$4,218.24, to be shared with the Town of Elk Point.	Carried
Request to Connect to Distribution System in Bayview	Councillor G. Ockerman left the Council Room at 11:08 a.m. Resolution #CM20161011.1043 Moved By: Councillor Frank Sloan to allow the owner of Lot 1, Block 1, Plan 3063MC to connect to the distribution system in Bayview Beach by directionally drilling the shortest route, which is through Lot R1, Block 1, Plan 3063MC providing he installs a 2" line and consults with the utilities staff prior to connection.	Carried

Gravel Truck**Resolution #CM20161011.1044**

Moved By: Councillor Glen Ockerman
to approve the purchase of a 2016 Western Star Gravel Truck for \$192,500
to be paid from the 2017 budget.

Carried

Councillor G. Ockerman entered the Council Room at 11:25 a.m.

**Allowance for
Non-Collectible
Tax Accounts****Resolution #CM20161011.1045**

Moved By: Councillor Cliff Martin
to increase the allowance for doubtful property tax accounts from \$5,000
to \$13,000 for 2016.

Carried

**11:30 a.m. -
AAMD&C
Member Visit**

Al Kemmere, President, Soren Odegard, District 5 Director and Gerald Rhodes, Executive Director with AAMD&C were admitted to the Council Room at 11:30 a.m. to discuss current issues which included the MGA Review, Bill 6, Linear Assessment and Centralized Assessment.

1:00 p.m. -CNRL

Andre Campeau, Superintendent, Nick Gafuik, Public Affairs Advisor and Carrie Baumgardner, Stakeholder Relations Advisor with CNRL, were admitted to the Council Room at 1:00 p.m. The delegation advised of the steps that CNRL has taken to reduce their operating costs and requested that the County consider a 30% reduction in property taxes for 2017. Following their presentation, the delegation left the Council Room at 1:35 p.m.

Janani Whitfield, St. Paul Journal, entered the Council Room at 1:05 p.m.

**1:30 pm - Urban
Systems**

Matt Brassard and Anton Bester with Urban Systems were admitted to the Council Room at 1:30 p.m. to discuss the work plan for consulting services for the route investigation, preliminary design, detailed design and tender, and construction services for the Ashmont/Mallaig waterline, which includes approximately 22 km of watermain, installation of a new chloramine boosting station and installation of a filling station. Following their presentation, the delegation left the Council Room.

**2:00 p.m. - Town
of Elk Point**

Parish Tung, Mayor, Lorne Young, Councillor and Ken Gwozdz, CAO with the Town of Elk Point were admitted to the Council Room at 2:10 p.m.

Janani Whitfield, Editor with the St. Paul Journal left the Council Room at 2:10 p.m.

Resolution #CM20161011.1046

Moved By: Councillor Maxine Fodness
to go in camera as per section 16 of the FOIP Act. Time: 2.12 p.m.

Carried

Resolution #CM20161011.1047

Moved By: Councillor Cliff Martin
to revert to an open meeting. Time: 3:05 p.m.

Carried

Janani Whitfield entered the Council Room at 3:05 p.m.

1:00 p.m. - CNRL

Resolution #CM20161011.1048

Moved By: Councillor Cliff Martin
to deny the request from CNRL for a 30% reduction in property taxes for the 2017 taxation year.

Carried Unanimously

1:30 pm - Urban Systems

Resolution #CM20161011.1049

Moved By: Councillor Laurent Amyotte
to approve the work program as presented by Urban Systems for engineering services as it relates to the design and construction of a water transmission line from Ashmont to Mallaig.

Carried

2:00 p.m. - Town of Elk Point

Resolution #CM20161011.1050

Moved By: Councillor Dwight Dach
that CAO Sheila Kitz work with Ken Gwozdz, Administrator from the Town of Elk Point, to review their operating costs.

Carried

CAO Report

Resolution #CM20161011.1051

Moved By: Councillor Glen Ockerman
to file the CAO report.

Carried

Resolution #CM20161011.1052

Moved By: Councillor Maxine Fodness
that administration send a letter to Alberta Environment requesting clarification on the process and application submitted by a resident in the County of Two Hills regarding an irrigation system from Lac Sante.

Carried

Budget to Actual

Resolution #CM20161011.1053

Moved By: Councillor Cliff Martin
to approve the budget to actual as of September 30, 2016.

Carried

Council Fees

Resolution #CM20161011.1054

Moved By: Councillor Dwight Dach
to approve the Council Fees for the Month of September, 2016 as circulated.

Carried

**Listing of
Accounts
Payable**

Resolution #CM20161011.1055

Moved By: Councillor Maxine Fodness

to file the listings of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
19698	Aug. 4, 2016	26397 - 26470	\$ 941,333.16
19708	Aug. 9, 2016	26471 - 26506	\$ 629,893.72
19731	Aug. 16, 2016	Online Payments	\$ 96,712.22
19732	Aug. 16, 2016	26507 - 26558	\$1,071,794.99
19751	Aug. 24, 2016	26559 - 26601	\$1,251,062.13
19778	Sept. 7, 2016	26602 - 26668	\$1,347,744.68
19787	Sept. 9, 2016	Online Payments	\$ 21,986.14
19792	Sept. 13, 2016	26669 - 26670	\$ 583,250.38
19813	Sept. 19, 2016	Online Payment	\$ 73,534.53
19817	Sept. 19, 2016	26671 - 26741	\$ 900,715.92
19823	Sept. 22, 2016	Online Payment	\$ 21,718.87
19833	Sept. 28, 2016	26742 - 26826	\$1,211,928.18
19836	Sept. 28, 2016	26827	\$ 22,243.20

Carried

Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 3:40 p.m.

These minutes approved this 8th day of November, 2016.

Reeve

Chief Administrative Officer