

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – MAY 13, 2019

Members Present:

**Lorna Conner – Chairperson, Connie Currey – Vice-Chairperson,
Councillor Laurent Amyotte, Councillor Maxine Fodness, Corrine Wieler-Harris,
Levina Ewasiuk, Laverne Wilson, Betty Way (Secretary/Treasurer)
Guests: Corina Idzan, Pauline Dechaine**

1. CALL TO ORDER:

Chairperson, Lorna Conner called the meeting to order at 5:05 p.m.

- a. Additions to Agenda:
Item 6. h. Elk Point Library Stats

Councillor Maxine Fodness moved that the Agenda be accepted as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the February 25, 2019 Meeting were distributed to Members.

Connie Currey moved that the February 25, 2019 Minutes be approved as presented. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – May 10, 2019 as presented.

Funds Received -	\$141,112.20
Expenses Paid Out -	<u>109,348.35</u>
Bank Balance to May 10, 2019	\$ 31,763.85
Total Committed Funds -	<u>\$ 13,248.27</u>
Total Non-committed Funds -	\$ 18,515.58

Motion that Treasurer's Report be approved as presented, moved by Connie Currey. **Carried.**

4. N.L.L.S. REPORT:

Councillor Laurent Amyotte updated Members on happenings at NLLS, announcing that there will be a number of Executive changes, stating that he will remain on Executive Committee for one more year. Next NLLS meeting is scheduled for May 25, 2019.

5. **BUSINESS ARISING FROM MINUTES:**

a. **2019 ALC – Overview:**

Members shared their views and experiences from the ALC with good reviews being expressed.

b. **2019 Minister's Awards for Excellence:**

Members were informed of the postponing of the presentation at the ALC, due to the timing of the Provincial Election. Presentations will take place sometime in 2019.

6. **NEW BUSINESS:**

a. **Library Memberships:**

Members discussed in detail total Library Memberships for Elk Point, Mallaig, Ashmont and Town of St. Paul. After all numbers were compiled, more clarification was needed from Elk Point Municipal Library's total Membership. Councillor Maxine Fodness stated that actual numbers should be taken from NLLS figures, stating that Daphne Schnurer should plan to meet with Julie Walker or Terri Hampson for verification of these numbers. Laverne Wilson will bring back these statistics for next meeting, with a recalculation of figures.

Corrine Wieler-Harris moved that the Library Board table the discussion about Library Memberships with whom we have Service Agreements, to determine our Service Agreement funding for Library Memberships. **Carried.**

Members further discussed our per capita funding formula.

Councillor Maxine Fodness then moved that the County Library Board utilize all statistics generated through Polaris at our Public Libraries; namely Ashmont and Mallaig and the two Libraries we have Service Agreements with, St. Paul and Elk Point Municipal Libraries, to determine funding. **Carried.**

b. **Audited 2018 Statement of Receipts and Disbursements:**

Lorna Conner informed the Board that our audited 2018 Statement has been completed by the Firm of Synergy Chartered Professional Accountants and forwarded on to Municipal Affairs, Public Library Services Branch.

c. **Board Members – Meeting Rate Increase (Out of Town):**

Members were informed of meeting rate increase for out of town now being \$264.00.

d. **Securing Monitoring Update – Ashmont Public Library:**

Lorna Conner announced that we are still awaiting an installation date for the security system. Contact will be made with Doug Fedoruk from SPERD for actual installation date. Members rose concern to the Librarian's safety without this security system being in place.

e. **Ashmont & Mallaig Libraries: Stats/Time Sheets:**

Members briefed through all correspondence material from our Libraries.
Pauline Dechaine stated that her stats will follow for next meeting.

f. **Library Tour:**

Members discussed having our Library Tour come this fall.

Councillor Laurent Amyotte moved that the Board bring back this item to our September meeting for further discussion. **Carried.**

g. **Accounts Payable:**

Members glanced over our Accounts Payable Register;
February 25 – May 10, 2019 Totaling: \$108,687.37

Connie Currey moved that our Accounts Payable Register be approved as presented. **Carried.**

h. **Elk Point Library Stats:**

Laverne Wilson spoke of his attendance at the County's Annual Meeting, commenting on the "Key Accomplishments" pamphlet and the big push for urbanization. Laverne also informed the Board of having a huge role to play for the literacy of our Patrons and the importance of kids participating in programs.

7. **CORRESPONDENCE:**

A series of correspondence items glanced over.

Corrine Wieler-Harris and Pauline Dechaine spoke of attending the Library Board Basics Workshop, June 8/19 at the Viking Municipal Library.

Connie Currey moved that above noted Members be approved to attend the Workshop. **Carried.**

Members discussed upcoming Summer Hours of our Libraries and made mention of a standardized format for statistics and service.

Corrine Wieler-Harris moved that the Summer Hours for the Ashmont and Malliag Libraries remain the same. **Carried.**

8. **NEXT MEETING:**

Scheduled for Monday, June 24, 2019 – 5:00 p.m.

9. **ADJOURNMENT:**

Connie Currey moved that meeting be adjourned at 6:55 p.m.

Date

Chairperson