

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – NOVEMBER 25, 2019

Members Present:

**Corrine Wieler-Harris – Chairperson, Connie Currey – Vice-Chairperson,
Councillor Laurent Amyotte, Councillor Maxine Fodness,
Levina Ewasiuk, Laverne Wilson, Shannon Quinney
Betty Way (Secretary/Treasurer)
Guests: Corina Idzan Regrets: Pauline Dechaine**

1. CALL TO ORDER:

Corrine Wieler-Harris - Chairperson, called the meeting to order at 3:00 p.m.

- a. Additions to Agenda:
 Item 6.f. Meeting Schedule

Connie Currey then moved the adoption of Agenda as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the October 30, 2019 Organizational and Regular Meeting were distributed to Members.

Laverne Wilson moved that the October 30, 2019 Organizational and Regular Meeting Minutes be approved as presented. **Carried.**

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1 - November 21, 2019 as presented.

Funds Received -	\$159,776.28
Expenses Paid Out -	<u>133,873.16</u>
Bank Balance to November 21, 2019	\$ 25,903.12
Total Committed Funds -	<u>\$ 1,701.03</u>
Total Funds Remaining -	\$ 24,202.09

Motion that Treasurer’s Report be approved as presented, moved by Councillor M. Fodness. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte reported on Book Allotments with concern to only 50% of these Allotments being utilized. Mention was made of the Library Board Levy Invoice as being outstanding due to the fact that the balance of our Provincial funding has not been received.

Board Members were made aware that ALTA is looking for a Representative from Zone 2 to sit on their Board.

5. **BUSINESS ARISING FROM MINUTES:**

a. **NLLS Levy Invoice:**

Corrine Wieler-Harris commented on the Levy Invoice as Board Members discussed in detail the process for paying this Invoice.

Corrine Wieler-Harris then moved that after discussions with the Board, Councillors Laurent Amyotte and Maxine Fodness with bring forth a request to County Council during a Public Works meeting, November 26/19, to loan the Library Board \$17,116.00, then reimbursing back these funds when the balance of our Provincial Funding is received. **Carried.**

Members were informed that the NLLS Levy Invoice in the amount of \$33,310.20 will be paid in full once funds are secured in place.

b. **Policies & Procedures – Tabled to January:**

Corrine Wieler-Harris informed the Board that once again this item will be brought forth at each meeting and tabled to January meeting.

6. **NEW BUSINESS:**

a. **ALTA Membership:**

Members were made aware that our 2020 ALTA Membership in the amount of \$153.75 will be paid in January.

b. **Ashmont and Mallaig Libraries – Time Sheets:**

Members glanced through October Time Sheets for our Librarians.

Councillor Laurent Amyotte approved Time Sheets as presented. **Carried.**

c. **Honorarium – Secretary/Treasurer:**

Members discussed Honorarium for Secretary/Treasurer position.

Councillor Laurent Amyotte moved that Betty Way be paid out an Honorarium as last year in the amount of \$750.00. **Carried.**

d. Accounts Payable:

Members glanced over our Accounts Payable Register;
October 30 - November 20, 2019 Totaling: \$7,315.12

Connie Currey moved that our Accounts Payable Register be approved as presented. **Carried.**

e. Preliminary Budget 2020:

Members briefed through our Preliminary Budget for 2020.

Connie Currey then moved that our Preliminary Budget for 2020 be approved as presented. **Carried.**

The Library Board Preliminary Budget will be presented to County Council at their meeting on December 10/19.

f. Meeting Schedule:

Councillor Maxine Fodness commented from a Regional Library Board perspective, upon reducing the number of times the Library Board meets per year.

Corrine Wieler-Harris stated that the Board will definitely keep number of meetings held to a minimum and as deemed necessary.

Corrine also mentioned that to accommodate to Pauline Dechaine's attendance at the meetings, scheduled time will be at 4:00 p.m. rather than 3:00 p.m.

7. CORRESPONDENCE:

Members briefed through correspondence from Public Library Services Branch.

8. NEXT MEETING:

Corrine Wieler-Harris stated that our next meeting will be scheduled later in January and Members will be informed of the date.

9. ADJOURNMENT:

Connie Currey moved that meeting be adjourned at 3:50 p.m.

Date

Chairperson