

2022

FCSS COUNTY OF ST. PAUL & ELK POINT OPERATIONAL PLAN



**Family & Community
Support Services**

County of St. Paul & Elk Point FCSS

St. Paul - 780-645-1950

Elk Point - 780-724-3800

www.countystpaul elkpointfcss.com



A LOOK AHEAD

ACTION PLAN 2022

Action	Relevant Goals	S M A R T
Make all services affordable for everyone.	Goal 1	✓✓✓✓✓
Provide more opportunity and recognition for volunteerism in the community.	Goal 2	✓✓✓✓✓
Create a sense of community and acceptance for all.	Goal 3	✓✓✓✓✓

A LOOK AHEAD

ACTION PLAN 2022

Action	Relevant Goals	SMART
To coordinate Seniors Week events. This will be measured by tracking the number of participants and providing a feedback survey to participants, then compare results from year to year.	Goal 1	✓✓✓✓✓
To administer the Volunteer Income Tax Program. This will be measured by tracking the number of participants and providing a demographic survey that will compare results from year to year.	Goal 1, 2 and 3	✓✓✓✓✓
To complete the Annual Report as required by the Province. If this is not complete, funding will be held.	Goal 1, 2 and 3	✓✓✓✓✓
To coordinate the Elk Point Community Information Night. This will be measured by tracking the number of participants and providing feedback survey to participants then compare results from year to year.	Goal 3	✓✓✓✓✓
To coordinate summer community events. Summer Programs in Mallaig, Ashmont (twice per week) and Ferguson Flats (once per week). This will be measured by tracking the number of participants and compare results from year to year.	Goal 1 and 3	✓✓✓✓✓

A LOOK AHEAD

ACTION PLAN 2022

Action	Relevant Goals	SMART
To coordinate Elk Point events (example: Heritage Days, Canada Day). This will be measured by tracking the number of attendees and then compare results from year to year.	Goal 3	✓✓✓✓✓
To coordinate the 'Movies in the Community' at five locations to be determined at a later date, including the licensing requirements for new movies. This will be measured by tracking the number of participants and then compare results from year-to-year.	Goal 1 and 3	✓✓✓✓✓
To manage the 'Care Kits', administer and implement changes as required through the year. This will be measured by tracking the number of participants and receiving feedback from participants and then compare results from year to year.	Goal 1 and 3	✓✓✓✓✓
To arrange Red Cross Babysitting Course and Home Alone Course in Elk Point. This will be measured by tracking the number of participants.	Goal 1	✓✓✓✓✓

A LOOK AHEAD

ACTION PLAN 2022

Action	Relevant Goals	SMART
To complete Outcome Measures as required by the Province. Funding will be held if not complete.	Goal 1, 2 and 3	✓✓✓✓✓
To organize and host the Seniors Festival to be held in St. Paul in 2022. This will be measured by tracking the number of participants and providing feedback survey to participants then compare results from year to year.	Goal 1, 2 and 3	✓✓✓✓✓
To administer the Community Counselling Adult program throughout the year. Clients complete an application, once approved they will begin to receive the services. This will be measured quarterly by tracking the number of participants and then compare results from year to year.	Goal 1	✓✓✓✓✓

A LOOK AHEAD

ACTION PLAN 2022

Action	Relevant Goals	SMART
To provide referrals and support to individuals who request assistance. Measured by staff who keep daily records of people served throughout the year.	Goal 1	✓✓✓✓✓
To administer the Mallaig and Ashmont 'Moms and Tots' programs throughout the year. This will be measured by tracking the number of participants and receiving feedback from participants and then compare results from year to year.	Goal 1 and 3	✓✓✓✓✓
To administer the 'Meal on Wheels' Program throughout the year. Volunteer delivers the meals. This will be measured by tracking the number of participants and receiving feedback from participants and then compare results from year to year.	Goal 1, 2 and 3	✓✓✓✓✓
To manage the 'Welcome Baby' program, administer and implement changes as required throughout the year. This will be measured by tracking the number of participants and receiving feedback from participants then compare results from year to year.	Goal 1, 2 and 3	✓✓✓✓✓

A LOOK AHEAD

ACTION PLAN 2022

Action	Relevant Goals	SMART
To manage the 'Welcome to the County and Elk Point' packages administer & implement changes as required throughout the year. This will be measured by tracking the number of participants and receiving feedback from participants then compare results from year to year.	Goal 1 and 3	✓✓✓✓✓
To coordinate summer community event Color Run. This will be measured by tracking the number of participants and receiving feedback from participants then compare results from year to year.	Goal 1 and 3	✓✓✓✓✓
To coordinate summer community events: 3 parades, one each in Elk Point, Ashmont and St. Paul. This will be measured by tracking the number of participants and receiving feedback from participants then compare results from year to year.	Goal 1 and 3	✓✓✓✓✓
Administer Volunteer Appreciation.	Goal 1, 2 and 3	✓✓✓✓✓

Definitions

- User survey: track number of community volunteers, review of equipment
- Feedback survey: providing feedback surveys. This may include pre and post versions.