

COUNTY OF ST. PAUL

5015 49 Avenue, St. Paul, Alberta, T0A 3A4
www.county.stpaul.ab.ca

Our Mission - To create desirable rural experiences



Assessment Information Request Form- MGA Section 300

The purpose of this form is for an assessed person, or their authorized agent, to request under section 300 of the *Municipal Government Act (MGA)*, summary information about other assessed properties in respect to the current taxation year.

Section A: Assessed Person Information

1. Is the Requestor the: ☐ Property Owner or, ☐ Agent (if agent, please complete Section C)
2. Requestor Name: _____
3. Requestor Phone: _____
4. Requestor Address: _____
5. Requestor Email: _____

Section B: Information about the Properties being Requested

6. Assessment Roll Number(s): _____
7. Property Address(es): _____

Section C: Agent Information

8. Agent Name: _____
9. Company: _____
10. Agent Phone Number: _____
11. Agent Email: _____
12. Letter of Authorization Submitted? ☐ Yes ☐ No

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Section D: Preferred Method of Receipt Information

Email ☐ Mail ☐ Pick-up in person ☐

Section E:

By signing the below, I acknowledge that and certify that:

- i. I understand that if I complete Section C of this form, I will receive information from the Taxation and Assessment department only after a valid *Letter of Authorization* has been submitted and verified by County of St. Paul No. 19 Taxation and Assessment Department.
- ii. I understand that for the purposes of MGA section 300, this request for information is valid only for the properties identified in Section B of this form and applies only to “summary information” used in the preparation of the assessment for the current tax year.
- iii. I understand that for the purposes of MGA section 300, that “summary information” is limited to: assessed value, property description, land size, age and size improvements, key variables or components of the valuation, and that the County of St. Paul No.19 Taxation and Assessment Department provides their “*Assessment Summary (Rate Payer)*” document to comply with section ii above.
- iv. Custom reposts or data requests are subject to a fee as set out in the County’s Fee Schedule Bylaw with amendments

Signature of Assessed Person or Authorized Agent:

Date:
